

West Lafayette Public Library

Board of Trustees Meeting

Wednesday, January 13, 2021

The meeting called to order at 6:39 p.m.

Members present: Anastasia Krutulis, Christiane Keck, Mark Pugh, Pat Garrott, Martha Altschaeffl, Jim Knapp

WLPL Staff: Nick Schenkel, Scott Tracey

Friends/Foundation Representatives: Jean Sullivan

krM Architects: Stuart Godfrey

Veridus Group: Marc Griffith

Wilhelm Construction: Tom Kerker, Brett Longnecker

1. Quorum

A quorum of 6 members was established by roll call.

2. Library Minutes and Claims/President's Report/Librarian's Report

Approval of the minutes for the December 9, 2020 and December 22, 2020 meetings was moved and seconded by Mark Pugh and Christiane Keck. Motion passed 6-0.

Claims totaling \$884,334.22 for December 10, 2020 to December 31, 2020 were presented. Claims totaling \$44,040.74 for January 1, 2021 to January 13, 2021 were presented. Mark Pugh moved and Pat Garrott seconded the approval of the claims. The motion carried 6-0.

No president's report was given.

Librarian's Report

In 2020 the Library began with a balance of \$380,000 in the Operating Budget and ended the year of 2020 with a balance of \$400,000+.

e. Library Furnishings

Nick reported all old board room chairs, the high back chairs from the library reading rooms, and the lounge furniture from the current library that are now stored in the basement have been tagged as surplus items. Jim Knapp moved and Pat Garrott seconded the motion to declare these items surplus. The motion was approved 6-0.

New Business

a. Due to the declaration of Tippecanoe County being named a red status for COVID 19, the board gave approval to Nick to make a temporary decision as to what the services and hours of the library will be going forward. He will report to the Board at the January 27 meeting.

b. Salary Schedule for 2021

Mark Pugh moved and Jin Knapp seconded a motion to increase the Salary Ranges for WLPL staff salary schedule by 1.5%. The motion carried 6-0.

Pat Garrott moved and Christiane seconded a motion to increase Full-Time Salaries for WLPL staff by 1.5%. The motion carried 6-0.

c. Non-Resident Library Card

Mark Pugh moved and Pat Garrott seconded the motion to set the non-resident library card fee at \$44 for the 2021 fiscal year. The motion passed 6-0.

5. Topics for Future Action and Discussion

The board agreed to move to two board meetings a month for the foreseeable future to accommodate the transaction of business for the addition and renovation project.

Nick will present the Financial Report for the 2020 fiscal year at the February board meeting.

6. Comments from Public

There were no comments from the public.

The meeting was adjourned at 7:17 p.m.

The next board meeting will be held on Wednesday, January 27, 2021 at 6:30 p.m.

Patricia S. Garrott
Secretary
Jan. 27, 2021