

West Lafayette Public Library

Board of Trustees Minutes

Wednesday, February 10, 2021

Members Present: Anastasia Krutulis, Christiane Keck, Pat Garrott, Mark Pugh, Martha Altschaeffl

WLPL Staff: Nick Schenkel, Scott Tracey

Friends/Foundation: Jean Sullivan

krM Architects: Scott Godfrey

The Veridus Group: Marc Griffith

The meeting was called to order at 6:34 p.m.

1. Quorum

A quorum of 5 board members was established.

2. Library Board Minutes and Claims/President's and Librarian's Reports

Minutes for the January 27, 2021 board meeting were accepted by a 5-0 vote. Mark Pugh moved the acceptance of the minutes and Martha Altschaeffl seconded the motion to accept the minutes.

The claims for January 27, 2021 to February 10, 2021 totaling \$77,961.89 were presented by Nick Schenkel. Pat Garrott moved and Mark Pugh seconded the motion to accept the claims. The motion passed 5-0.

No President's Report was given.

The Librarian's Report was sent to board members via email before the meeting. Nick reported in addition to the report he sent that small book fair sales will continue and increased walk-in hours will be established. A report will be forthcoming.

3. Old Business

a. Reports from The Veridus Group, krM Architects, and Wilhelm Construction

-Outside work on the renovation and addition project is behind due to the weather. Meetings have been held to re-sequence some of the work and make more efficiency in the construction process.

-Office space for construction crews is being constructed in the basement.

-Temporary walks on the west side of the building have been established.

-Work on the Bid Alternatives and the Additional Scope items will be presented at the next meeting.

d. Library Services

-The mural outside of the library building will be going away. Good pictures of the mural have been taken so a display can be made to keep the mural before the public's eye.

-The plan for the old memorial bricks outside the building is to recognize people who gave donations for the bricks by making a list of donors to be posted.

-Nick reported the book conveyor system has been declared no longer usable. The board voted 5-0 to declare it surplus.

-The RFID process has started. The library staff has begun implementing the first phase of the installation and the second phase will be added soon.

4. New Business

a. By-Laws

During discussion of the by-laws it was suggested the last sentence of section 3.2 be stricken. The matter will be discussed at the next meeting.

b. MCLS (Midwest Collaborative for Library Services) Proposal

The MCLS provides the service of assisting library staff in developing a strategic plan from the library staff view point. This would be a different strategic plan than is adopted by the board. The cost of the service is \$11,000. Nick proposed that the West Lafayette Public Library should enlist this service to help the staff of the library plan for the year 2022 and the next several years after that, especially with all of the changes with the new building and the renovation. The final decision was tabled until the March board meeting.

5. Topics for Future Action and Discussion

a. By-laws – March meeting

b. MCLS Proposal – March meeting

c. Bids for alternative bids and additional scope items – next meeting

6. Comments from the Public

There were no comments from the public.

7. Adjourn

The meeting was adjourned at 7:15 p.m.

The next board meeting will be on Wednesday, February 24, 2021 at 6:30 p.m.

The regular March Board meeting will be held on Wednesday, March 9, 2021 at 6:30 p.m.

Patricia S. Gannett
Board Secretary
Mar. 1, 2021