

West Lafayette Public Library
Board of Trustees Meeting Minutes
Wednesday, March 24, 2021

Members present: Anastasia Krutulis, Christiane Keck, Pat Garrott, Mark Pugh, Martha Altschaeffl, Jim Knapp

WLPL Staff: Nick Schenkel, Scott Tracey

Foundation Representative: Jean Sullivan

The Veridus Group: Marc Griffith

krM Architects: Stuart Godfrey

The meeting was called to order at 6:31 p.m.

1. Quorum

A quorum was ascertained through a roll call.

2. Library Board Minutes and Claims

The minutes for the March 10, 2021 meeting were presented. Jim Knapp moved and Christiane Keck seconded the motion to accept the minutes. Motion was approved 6-0.

Claims were presented in the amount of \$57,629.88.

In addition, The Veridus Group presented an invoice on March 10, 2021 for work on the renovation and addition construction project for \$7,233.52.

And in addition, krM Architects presented an invoice on March 11, 2021 for work done on the renovation and addition construction project for \$6,657.29.

Pat Garrott moved and Mark Pugh seconded the motion to accept the invoices for payment. The motion carried 6-0.

3. President's and Librarian's Reports

No President's report was given.

Nick sent the Librarian's Report to board members via email. He added that he was watching very closely to see what the West Lafayette City Council does concerning the mask requirement for COVID.

4. Old Business

a. Report from The Veridus Group, krM Architects and Wilhelm Construction

Marc Griffith reported that the Veridus Group and Wilhelm Construction were working with Duke Energy to move the electric light poles and preparing for the new transformer. The transformer should be installed and workable by the end of the month.

Footers will be going down for the expansion of the building.

Lots of activity is coming for the first floor of the current building in April. Shelving relocation will start in the basement on Apr. 12. A substantial number of the items on the first floor will be relocated by Apr. 26.

Work is being done to obtain additional cost information for items including the skylight, the Columbia parkway and lighting updates in the parking garage.

With all of the upgrades which will be made to the lighting in the library, incentives with Duke are being pursued.

Nick and Veridus are working with the city to see about replacement space for the Children's Department ~~for~~ with movement to the temporary space to happen in June and July.

b. Review of bid alternatives not yet approved – no report

c. Review of additional scope items and – no report

d. Declaration of surplus items – no report

5. New business

Change Orders

An amendment to the construction contract was presented for the board's approval by Nick Schenkel. The amendment directs Wilhelm Construction to proceed with work on projects which have already been approved by the library board at previous meetings. The contract sum prior to the change order was \$7,974,381.00. The contract sum will be increased by \$193,782.00. The new contract sum including this change order will be \$8,168,163.00.

Mark Pugh moved approval of the change order and Pat Garrott seconded the motion. The motion passed 6-0.

Moving Costs

A document requesting the approval of moving costs by the Hogan Moving Company to move materials in the basement and first floor of the library was presented. The cost of the moving services is not to exceed \$35,840. Pat Garrott moved acceptance of the request and Mark Pugh seconded the motion. The motion passed 6-0.

6. Legislative Review

No items to report.

7. Topics for Future Action and Discussion

a. Library Bylaws review, b. Long range plan update/MCLS and library staff, c. Purchasing of RFID self – check stations and staff readers, and d. Camera security system were moved for discussion at the April 14, 2021 meeting.

8. Comments from Public

There were no comments from the public.

9. Adjournment

The meeting was adjourned at 6:53 p.m.

The next Library board Meeting will be held on Wednesday, April 14, 2021 at 6:30 p.m.

Patricia Garrett
Secretary