

West Lafayette Public Board of Trustees

Meeting Minutes

Wednesday, June 9, 2021

The meeting was called to order at 6:31 p.m.

1. Quorum

Those attending in person: Anastasia Krutulis, Christiane Keck, Pat Garrott, Mark Pugh, Martha Altschaeffl, John Meyer

Those attending online: Jim Knapp

Staff: Nick Schenkel, Scott Tracey, Melissa Freed

krM: Stuart Godfrey

The Veridus Group: Marc Griffith

Wilhelm construction: Mark Mueller

2. Consent Agenda

Martha Altschaeffl moved and Christiane Keck seconded the acceptance of the consent agenda. The motion passed 7-0.

The new Children's Librarian, Melissa Freed was welcomed and introduced and made some remarks concerning the Summer Read Program.

3. Treasurer's Report/2022 Budget

a. Claims for 5/13/2021 through 6/9/2021 totaling \$338,772.99 were presented for approval. In addition two additional claims for \$10,386.14 for krM Architects, to be paid from the Construction Fund and \$30,898.25 for Hogan Moving and Storage to be paid from the Construction Fund were presented. Christiane Keck moved and Mark Pugh seconded the motion to accept the claims as presented. The motion passed 7-0.

b. Receipts for the Operating Fund for the report dates 1/1/2021- 5/31/2021 were \$721,645.53. This amount included interbank transfers of \$546,477.18 and LIT income of \$151,143.35.

c Total of all funds in all banks for report dates 1/1/2021 – 5/31/2021 was \$10,328,258.76.

d. Nick Schenkel discussed the Budget Calendar for the 2022 budgets. Preliminary budgets will be presented for approval at the August library board meeting on August 11.

On August 13 the preliminary budgets as approved at the August board meeting will be posted online and on the library bulletin board in advance of the budget hearing.

On September 8 a Public Hearing on the 2022 budgets will be held at the board meeting.

On October 13 the Final budget will be presented for approval by the library board.

4. Old Business

a. Report from the Veridus Group:

A price increase for the skylight due to an increase in the cost of materials has been indicated by Spohn, the contractor for the skylight. The increase will be \$13,000 making the total cost \$157,000. A change order on the cost of the skylight was moved by Christiane Keck and seconded by Pat Garrott. The motion carried 7-0.

Competitive quotes on the cameras for the security system are being accepted. One quote is in and more quotes will be coming.

b. Report from Wilhelm Construction

-99.5% of structural steel work is completed

-Sanitary tie-in completed

-Overhead slating on second floor will begin

-Turnover of Sequence 1A is on schedule

-Work on Sequence 1b has begun

-Air handlers are being scheduled for removal and replacement both at the same time. Alternative cooling for the Library building will be provided by Wilhelm Construction.

c. Report from krM

Design on furniture is being finished. The schedule for furniture has been shifted so bids will be done by end of August. Pricing schemes will be available at October board meeting.

5. New business

a. Election of officers

Nominations for Board Officers for July 1, 2021-June 30, 2022

President - Anastasia Krutulis

Vice President – Pat Garrott

Secretary – Martha Altschaeffl

Treasurer – Mark Pugh

Christiane Keck and John Meyer moved to close nominations. The motion passed 7-0.

Christiane Keck was thanked and honored for her years of service to the West Lafayette Public Library Board of Trustees. She is not returning to the board at the end of her term.

Shelley Lowenberg-DeBoer was welcomed to the Board. She will replace Christiane Keck on the board.

b. Electronic Board Meetings

Christiane Keck moved and Mark Pugh seconded a motion to continue electronic and in- person board meetings. The motion passed 7-0.

6. Topics for Future Discussion

-Pay during shut down for removal and replacement of air handlers.

-Furnishings

The meeting was adjourned at 7:30 p.m.

The next Library board Meeting will be on Wednesday, July 14, 2021 at 6:30 p.m.

Patricia Harrold
Board Secretary

7/14/21