

West Lafayette Public Board of Trustees

Meeting Minutes

Wednesday, July 14, 2021

The meeting was called to order at 6:32 p.m.

1. Quorum

Those attending in person: Anastasia Krutulis, Pat Garrott, Martha Altschaeffl, Jim Knapp, Shelley Lowenberg-DeBoer

Those attending virtually (online): no one

Staff: Nick Schenkel, Scott Tracey

krM: Stuart Godfrey and Megan Kubrick

The Veridus Group: Marc Griffith (Virtual attendance)

Wilhelm construction: Mark Mueller (Virtual attendance)

2. Consent Agenda

Patricia Garrott moved and Martha Altschaeffl seconded the acceptance of the consent agenda which included the Claims. The motion passed 5-0.

3. Treasurer's Report/2022 Budget

a. Claims for 6/10/2021 through 7/14/2021 totaling \$1,167,627.67 were presented for approval as part of the Consent Agenda.

b. Receipts for the Operating Fund for the report dates 1/1/2021- 6/30/2021 were \$1,119,290.33. This amount included interbank transfers of \$556,477.18 and Property Tax income of \$339,525.11

c Total of all funds in all banks for report dates 1/1/2021 – 6/30/2021 was \$9,907,766.56.

d. Nick Schenkel discussed the Budget Calendar for the 2022 budgets and presented the mid-year, June 30, report. It was noted that there is substantial balance as of June 30 in the Operating Fund.

On August 13 the preliminary budgets as approved at the August board meeting will be posted online and on the library bulletin board in advance of the budget hearing.

On September 8 a Public Hearing on the 2022 budgets will be held at the board meeting.

On October 13 the Final budget will be presented for approval by the library board.

4. Old Business

a. Report from the Veridus Group:

- Competitive quotes on the audio visual program at the Library will be accepted and read aloud by the Library Board at their July 28 meeting.
- Redevelopment of Chauncey Street to Chauncey Plaza has begun by the West Lafayette Redevelopment Commission.
- The Library Construction project is 25-30% complete based on billing; completion is expected by the 1st quarter of 2022.

b. Report from Wilhelm Construction

- Matt Mueller reviewed significant work accomplished with the Construction Project since the last library board meeting and pointed to expected significant work to be accomplished in the next several weeks.
- A punch list will be generated and items completed in January to mid-February 2022.

c. Report from krM

Design on furniture is being finished. The schedule for furniture has been shifted so bids will be done by end of August. Pricing schemes will be available at October board meeting.

5. Surplus Items

The Library Board declared the childrens' program tables and chairs (purple in color) to be surplus on a motion by Patricia Garrott seconded by Martha Altschaeffl. Vote in favor was 5-0.

6. New business - none

7. Topics for Future Discussion – none

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Martha Altschaeffl, Secretary (NS)

The next Library board Meeting will be on Wednesday, July 28, 2021 at 6:30 p.m.

Martha Altschaeffl
July 11, 2021