

# West Lafayette Public Board of Trustees

## Meeting Minutes

Wednesday, August 11, 2021

The meeting was called to order at 6:30 p.m.

### 1. Quorum

Those attending in person: Anastasia Krutulis, Martha Altschaeffl, Mark Pugh, Jim Knapp, Shelley Lowenberg-DeBoer and John Meyer.

Those attending virtually (online): no one

Staff: Nick Schenkel, Scott Tracey

krM: Stuart Godfrey

The Veridus Group: Marc Griffith and Scott Senefeld (Virtual attendance)

Wilhelm construction: Mark Mueller (Virtual attendance)

Foundation: Jean Sullivan

**2. Consent Agenda:** it was moved by John Meyer and seconded by Martha Altschaeffl that the consent agenda be approved. Motion approved.

**3. Treasurer's Report:** the July 31, 2021 balance sheet was reviewed (attached).

Claims were approved in the amount of \$509,466.48. Of these claims \$85.01 were from the Gift and Memorial fund, \$10,546.28 were from the 2019 Bond construction fund and \$440,099.22 were for payment of interest and principal due on the 2019 and 2020 bonds. The total of all deposits in banks as of July 31 was \$9,356,760.30.

### 4. Old Business

#### a. Report from the Veridus Group:

- Research for updated camera installations and upgrades continue as does planning for updates and repairs for the parking garage; the Library Board will receive a scope of work to be done with the Garage at their August 25 meeting.

- Scott Senefeld reported that street disruption due to work by the City at the corner of Chauncey and Columbia Streets has an unknown completion date; a number of unexpected under-street items have been discovered and required a reworking of plans to install new water and waste water pipe infrastructure.

### **Report from Wilhelm Construction**

- Matt Mueller reviewed significant work accomplished with the Construction Project including masonry on the new addition, beginning to install curtain walls and soon glazing.

He noted the roofing is now completed on the new addition which is water tight; detailing and work on the existing building's roof has commenced.

When existing roof top units are removed and new roof top units are installed on August 30 there are plans for temporary cooling of the building for an expected ten to twelve days.

Work continues to take place in the Library's existing building, with a focus on 1C (the former Children's Room) and the basement.

A punch list for the Teen Room is expected on August 31.

Weekly reports will now be sent from Wilhelm on Fridays.

### **Report from krM**

The FF&E committee, led by krM's Megan Kubick will finalize details next week so that bids can be sent by the end of August.

b. **Review of additional scope items:** work on plans for the Children's Activity room continues.

c. **Declaration of surplus items:** none

## **5. New business**

### **Bids for audiovisual equipment**

Marc Griffith and Nick Schenkel reported that ERMCO had the most responsive bid of the three bids received on July 28 when considering value engineering and scope.

The AV bid team (Nick Schenkel, Scott Tracey, Marc Griffith) will focus their attention on working with ERMCO with a report due at the next library board meeting.

**2020 budgets for public advertising**

Jim Knapp moved and John Meyer seconded that the 2022 budget from 3 presented by the Library Director (attached with these Minutes) be approved for publication. The motion was approved unanimously.

**7. Topics for Future Discussion** – Mark Pugh asked for an update on the Friends of the Library.

John Meyer moved adjournment and the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Martha Altschaeffl, Secretary (NS)



The next Library board Meeting will be on Wednesday, August 25, 2021 at 6:30 p.m.