

West Lafayette Public Library Board meeting minutes, Wednesday, February 9, 2022

1. Quorum:

The meeting was called to order at 6:34 pm. The meeting was held online with Google Meet.

In attendance, for the Board:

Anastasia Krutulis, President
Patricia Garrott, Vice President (in person at the Library)
Martha Altschaeffl, Secretary
Mark Pugh, Treasurer
Shelley Lowenberg De-Boer, Member
John Meyers, Member

Others in attendance:

Nick Schenkel, West Lafayette Public Library (in person at the Library)
Scott Tracey, West Lafayette Public Library (in person at the Library)
Tom Kerker, FA Wilhelm
Matt Mueller, FA Wilhelm
Scott Senefeld, The Veridus Group
Stuart Godfrey, krM Architecture
Eric Lin, West Lafayette Public Library Foundation President
Jean Sullivan, West Lafayette Public Library Foundation Board member

2. Consent Agenda:

- Nick: "We are working on a procedure for scheduling meeting rooms. Planning has begun for the running of the downstairs book sale area and items will soon be moving from the Marketplace to the basement store." Martha asked and Nick confirmed curbside pickup will continue."

3. Treasurer's Report and review of 2021:

- Nick: "We found we had more money in our bank accounts than the 2020 SBoA audit showed."
- Mark: "\$4.1 million in the Construction Funds for 2020/2021, should we close all that money out?" Nick: "Yes." Mark "Should we close one year before the other?" Nick "I will ask Jane Herndon [Ice Miller]."

4. a. Old Business: Report from The Veridus Group, krM Architects, and Wilhelm Construction

- Scott Senefeld, Veridus: "Punch walk of the building is scheduled for 2/10, outstanding items to be completed or fixed will be identified."
- Matt Mueller, FA Wilhelm: "Fire alarm has been tested by the WL Fire Marshall, has some needed corrections, but otherwise is in working order." Handrails on main stairs at

Northwestern Avenue entry are being installed, skylight surround panels arriving next week, finalizing pricing on remaining items, should be able to open remaining areas by the second week of March." Tom Kerker, FA Wilhelm: "3rd party is verifying HVAC systems." Stuart Godfrey, krM Architecture: "A few items on order have extended lead times and all furniture fabrics have been ordered."

4. b. Additional construction-related work that needs approval:

- Scott Senefeld: "Finalizing outstanding projects." (Nick to email copy of list to add minutes). Matt notes FAW is fixing/replacing trim. Scott noted Veridus is working on an RFP for garage repairs.

5. a. New Business: Review of book sale procedures, meeting rooms scheduling plans

- Eric Lin, President of the West Lafayette Public Library Foundation: "Over \$35/k was raised for the Foundation's new "Nick Schenkel Programing Fund" through the efforts of the Foundation's annual end of the year fundraising efforts and the Foundation is leading planning for a grand opening of the Library tentatively scheduled for the end of June."

5. b. Nick: "All FT staff will receive a 6% increase in pay, retroactive to January." The motion was moved by Patricia Garrott, Vice President, and seconded by Shelley Lowenberg De-Boer, Member.

5. c. Nick noted the Indiana State Library Annual Report for 2021 was being filled out by staff Nick Schenkel, Gale Charlotte, and Scott Tracey.

6. Nick: "We should add a 2/23 Library Board meeting if needed."

7. Comments from the public: N/A

8. Adjourn: The meeting was adjourned at 7:52 pm with a motion by Martha Altschaeffl, Secretary, and seconded by Patricia Garrott, Vice President.

