

West Lafayette Public Library Board of Trustees
Meeting Minutes
Wednesday, July 13, 2022

1. Quorum:

The meeting was called to order at 6:31 pm.

In attendance in person (unless otherwise noted)

For the Board:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

John Meyers, Member

Not in attendance: Jim Knapp, Member

Others in attendance:

Nick Schenkel, West Lafayette Public Library

Scott Tracey, West Lafayette Public Library

Scott Senefeld, The Veridus Group (Attended Remotely)

Jean Sullivan, Library Foundation and Friends of the Library

2. Consent Agenda: President's Report, Librarian's Report
Librarian's Report both approved upon a motion by Patricia Garrott and seconded by Mark Pugh.
3. Minutes were approved upon a motion by Martha Altschaeffl and seconded by Patricia Garrott.
4. Treasurer's Report and claims
- a. Nick Schenkel, Director of the West Lafayette Public Library noted the Library received its semi-annual property tax (Levy) draw in late June.
 - b. Claims: Nick noted that the HVAC Controls have been reprogrammed to eventually shut down between 8 pm and 8 am daily to reduce the amount of electricity used daily by the Library. The claims were approved upon a motion by Patricia Garrott seconded by Martha Altschaeffl.

5. Old Business

- a. Report from the Veridus Group: Scott Senefeld noted there is a delay in HVAC balancing/conditioning work due to VAV issues; once those issues are resolved, balancing work can resume.

Change order items will be forthcoming for the August Board meeting. There are two (2) complying quotes for electrical work yet to be done in the building.

Scott Senefeld noted there is \$716,405 remaining in retainage for the project.

6. New Business

- a. It was reported that the Library's new door counters registered 8,540 visitors to the Library in June and 3,318 as of July 13.
- b. 2023 Budget: Mark Pugh noted differences between the DLGF approved budget for 2022 and the 2023/2022 budget worksheet presented this evening. Nick S noted the worksheet is for planning purposes and offers preliminary updates to the 2022 budget that have occurred since January 1.
- c. The Grand Opening booklet is being developed and planning meetings are now scheduled weekly to prepare for the August 27 Grand Opening celebration.

7. Topics for future action and discussion : none

8. Comments from the public: none

9. The meeting was adjourned at 7:36 pm with motions by Martha Altschaeffl and Mark Pugh.

