

West Lafayette Public Library Board of Trustees
Meeting Minutes
Wednesday, October 12, 2022

1. Quorum:

The meeting was called to order at 6:29 pm
In attendance in person (unless otherwise noted)

Anastasia Krutulis, President (Remote)
Patricia Garrott, Vice President
Martha Altschaeffl, Secretary
Mark Pugh, Treasurer
Shelley Lowenberg De-Boer, Member
Jim Knapp, Member (Remote)
John Meyers, Member

Others in attendance:

Nick Schenkel, West Lafayette Public Library
Scott Tracey, West Lafayette Public Library (Remote)
Jean Sullivan, Library Foundation, Friends of the Library
Scott Senefeld, Veridus Group (Remote)

2. Consent Agenda - President's Report, Librarian's Report:

Nick Schenkel, West Lafayette Public Library will forward the Librarian's Report

(no motion)

3. Minutes:

09/14/2022: Approved with a motion by Patricia Garrott, and seconded by John Meyers

09/28/2022: Approved with a motion by John Meyers, and seconded by Shelley

Lowenberg De-Boer

4. Treasurer's Report and Claims (see attached documents):

Nick Schenkel noted positive balances in most funds, with all invested monies in either a checking or saving account.

Mark Pugh noted transfers from construction funds to checking, to cover construction-related expenses and Nick Schenkel commented the Library will need to use some monies from the Rainy Day and Construction Funds for end-of-year bills.

Nick Schenkel noted part-time staff attended the "Indiana Library Federation "Difference is You" conference and related expenses.

The claims were accepted with a motion by John Meyers and seconded by Martha Altschaeffl

5. Old Business: Report from The Veridus Group, krM Architects, and Wilhelm Construction

Scott Senefeld noted construction-related close-out items for the HVAC system were under review by krM Architects, and Heapy Engineering with final commissioning tests to be scheduled. Duke Energy to schedule the installation of Northwestern Avenue street lighting, and there will be an approximate \$200,000 reduction in retainage funds. A reminder that HVAC work still needs to be completed. Emergency lighting in the basement will also be tested, and there will be replacement of wallpaper in some areas of the building due to occur the week of October 31.

- a. Garage repairs review: Scott Senefeld and Jim Knapp suggested accepting Tremco coating as an alternative to BASF and the Board approved to accept Western Specialty Contractors' proposal based on a positive response that the Tremco sealant warranty would match the BASF warranty with a motion by Patricia Garrott and seconded by Shelley Lowenberg De-Boer

- b. Additional construction-related work that needs approval: N/A
- c. Declaration of surplus items: N/A
- d. Budget Approval for 2023 budgets: Nick Schenkel expects an increase in payroll and supplies and intends to add a budget line item for garage repairs. In addition, he expects repairs/maintenance to require an extra \$30,000 and utilities to be significantly higher due to the growth of the physical Library building. Operating expenses were approved at \$1.478/m with approximately \$60,000 in non-tax related income.
Form 4 (see attached) was distributed showing expenses of \$1,478,334 in the General Fund, \$86,000 in Rainy Day, and \$887,438 in Bond Fund payments.
Form 4 was approved with a motion by Martha Altschaeffl and seconded by John Meyers

6. New Business:

- a. Review of Rules of the Library: N/A
- b. Library Board Committee appointments: Nick Schenkel announced his retirement in the last half of 2023. The Board has selected a Transition Committee consisting of library board members Anastasia Krutulis, Shelley Lowenberg De-Boer, Mark Pugh and Library Foundation member Jean Sullivan. This was approved with a motion by Martha Altschaeffl and seconded by John Meyers
- c. Holiday Schedule (see attached): Accepted with a motion by Patricia Garrott and seconded by Martha Altschaeffl

7. Topics for future action and discussion:

- a. Shelley Lowenberg De-Boer requested Nick Schenkel request an MOU from the City of West Lafayette for the Library's involvement with the Caretaker's Cottage at Grand View Cemetery. The Board requested

Nick Schenkel add this item to "Old Business" on the November 9, 2022 Board of Trustees agenda.

b. The Board also requested Nick Schenkel provide a letter of intent to retire. The Board requested Nick Schenkel add this item to "Old Business" on the November 9, 2022 Board of Trustees agenda.

8. Comments from the public: N/A

9. Adjourn: The meeting was adjourned at 7:45 pm (no motion)

Martha Atchaeffl



West Lafayette Public Library Board of Trustees Meeting
AGENDA for Wednesday, October 12, 2022 / 6:30 pm

In person at the West Lafayette Public Library

Video conference link: meet.google.com/cpc-ejxk-yyc

By phone: +1 401-753-3745 PIN: 661 554 100#

- 1) Quorum
- 2) Consent Agenda: Library President's and Librarian's Reports
- 3) Board Minutes
- 4) Treasurer's Report and claims
- 5) Old Business
 - a) Report from The Veridus Group, krM Architects and Wilhelm Construction
 - a. Garage repairs review
 - b. Additional construction related work that needs approval
 - c. Declaration of surplus items
 - b) Budget approval for 2023 budgets
- 6) New Business
 - a. Review of Rules of the Library
 - b. Library Board Committee appointments
- 7) Topics for future action and discussion
- 8) Comments from the public
- 9) Adjourn

Next Library Board meetings October 26 and November 9, 2022 @ 6:30 pm



Librarian's Report for October 13 2022

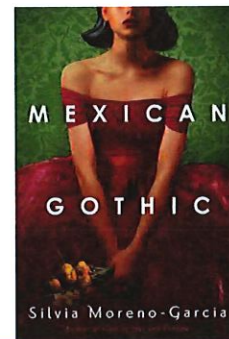
1. BUSY - over 500 each day in September (up from about 400/day in August)
2. Many programs for all ages - Frank Lloyd Wright WALLA films, Jill and Bob May book talk, craft programs
3. Grant funding is strong - for the FLW programs (2- with funding from the [The Cornelius O'Brien Lecture Series](#) (National Council on Public History at Indiana University) and Indiana Landmarks,) and for a series of hands-art arts programs to be offered by local artists (IAC funds)
4. Expanding budget and program authority for Children's, Teen and Adult full time staff in recognition of the new Library's opportunities and Class A status
5. Book Cellar is catching on with buyers - we are now open four days a week with regular hours and this Saturday adding special once-a-month Saturday events - this Saturday is Halloween themed!
6. Soon will have a proposal regarding the Caretaker's Cottage

12. Our door counts show the Library's growing number of visitors: we had a total of

- 13,713 visitors in September - over 500 each open day
- 10,773 visitors in August (not counting Grand ReOpening).
- We had 8,072 visitors in July,
- and 8,540 visitors in June.

13. You can listen to Nick's book reviews by clicking on WBAA's [Nick Schenkel book review page](#). Recent reviews include:

- "All I Should Not Tell" a novel by Purdue Professor Brian Leung
- "Architects of an American Landscape" Henry Hobson Richardson and Frederick Law Olmstead
- "Because Our Fathers Lied" by Craig McNamara (son of Robert McNamara)
- "A Brief History of Motion" by Tom Standage
- "Rise: A Pop History of Asian America from the Nineties to Now"



Please check out the Library's [FACEBOOK PAGE](#)



7. **The Book Cellar is open!** We continue to tweak the open hours based upon initial patron response and volunteer availability; beginning in October the open hours will be Monday and Wednesday mornings 10 am to 12 noon, Tuesday and Thursday afternoons from 3 to 6 pm and special once-a-month Saturday hours as well.

8. **The Children's and the Teens Departments are both** now in school year mode.

9. **Many adult programs will be offered this Fall.**
 - The Big Read launched its 2022 kickoff at the Library last Thursday afternoon with a presentation on this year's book, MEXICAN GOTHIC by Dr. Jessica Mercado Department of English, Purdue University
 - Twice a month film showings cosponsored by WALLA and the Library as well as the new "book into film" discussions continue.
 - GLOBAL FEST's music, food and cultural booths will envelope the Library's neighborhood and building next Saturday
 - A book talk on Thursday October 6 will feature former Library Board President Jill May and her husband Professor Bob May discussing their latest book "Floyd Fithian: Spearheading Environmental Change"
 - And in the Creative Lab we are offering daytime and afternoon and evening adult and teen programs with both library staff and community leaders (Tippecanoe Extension Office, Indiana Arts Commission among them).

10. **Two local history programs**, funded by grant proceeds from [The Cornelius O'Brien Lecture Series](#) (National Council on Public History at Indiana University) and Indiana Landmarks have been confirmed for October!

We'll have more information about these next months; my thanks to the Library's Local History Librarian, Devon Roddel for securing the grants.

11. **Construction updates: The in-house punch list** developed by Nick, Scott Tracey and Scott Senefeld continues to be addressed and added to as needs arise.

Register Of Claims

West Lafayette Public Library

Report Date: From 9/15/2022 To 10/12/2022

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	600	Ace Fire Protection	Operating	Salary and Wages	\$0.00	10/12/2022	VOID
				Total this claim	<u>\$0.00</u>		
0	639	Ace Hardware 3613	Operating	Cleaning & Sanitation Supplies	\$17.99	10/12/2022	
			Gift & Memorial Fund	Craft supplies purchased by staff	\$16.99		
				Total this claim	<u>\$34.98</u>		
9738	579	Amazon Capital Services Inc	Operating	Office Supplies	\$387.59	9/28/2022	
			Operating	Office Supplies	\$59.31		
			Operating	Books	\$301.23		
			Operating	DVD	\$51.68		
			Gift & Memorial Fund	Office Supplies	\$86.99		
				Total this claim	<u>\$886.80</u>		
0	601	Amazon Capital Services Inc	Operating	Office Supplies	\$99.59	10/12/2022	
			Operating	Books	\$109.35		
			Operating	DVD	\$23.93		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$163.67		
			Operating	Office Supplies	\$323.37		
				Total this claim	<u>\$719.91</u>		
0	594	Automated Payroll Service	Operating	Other Professional Services/Ban	\$99.10	9/23/2022	for payroll of 9/5 to 9/18/22
				Total this claim	<u>\$99.10</u>		
0	602	Automated Payroll Service	Operating	Other Professional Services/Ban	\$252.25	10/7/2022	for payroll of 9/19/22 to 10/2/22
				Total this claim	<u>\$252.25</u>		
0	640	Ball Eggleston PC	Operating	Legal Services	\$116.25	10/12/2022	Legal research on new firearm law
				Total this claim	<u>\$116.25</u>		
0	603	Based in Lafayette LLC	Operating	Grant Expenses	\$250.00	10/12/2022	Advertising for Frank Lloyd Wright Lecture Series
				Total this claim	<u>\$250.00</u>		
0	604	Blackstone Publishing	Operating	Audiobooks	\$278.97	10/12/2022	
				Total this claim	<u>\$278.97</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
9739	580	Blackstone Publishing	Operating	Audiobooks	\$1,020.64	9/28/2022	
				Total this claim	\$1,020.64		
0	662	Bob Score	Operating	Grant Expenses	\$2,258.00	10/12/2022	FL Wright Lecture Series
				Total this claim	\$2,258.00		
0	605	BookPage	Operating	Periodicals and Newspapers	\$648.00	10/12/2022	12 month subscription: Nov 2022-Oct 2023
				Total this claim	\$648.00		
9740	581	CenterPoint Energy	Operating	Gas service	\$53.90	9/28/2022	for 8/4/22-9/7/22
				Total this claim	\$53.90		
0	614	Chase Bank	Operating	Other Professional Services/Ban	\$38.30	9/15/2022	Account Analysis Settlement Charge
				Total this claim	\$38.30		
9741	582	Chase Cardmember Service	Operating	Office Supplies	\$516.45	9/28/2022	for 8/17/22-9/16/22
			Operating	Professional Meetings	\$91.69		
			Operating	Databases	\$154.07		
			Operating	Cleaning & Sanitation Supplies	\$43.20		
			Operating	Periodicals and Newspapers	\$80.00		
			Operating	Telephone and Internet	\$33.10		
			Operating	Postage	\$42.99		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$103.39		
			Operating	Office Supplies	\$32.86		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$90.07		
			Operating	Office Supplies	\$33.73		
			Operating	Traveling Expense	\$15.00		
				Total this claim	\$1,236.55		
0	606	Cintas	Operating	Repair & Maintenance Building	\$928.40	10/12/2022	clean mats
				Total this claim	\$928.40		
0	607	Cintas # 366	Operating	Cleaning & Sanitation Supplies	\$288.03	10/12/2022	Defibrillator and first aid supplies
				Total this claim	\$288.03		
0	610	Darby Anne Bigelow	Operating	Traveling Expense	\$70.20	10/12/2022	Travel to Indianapolis for FYI Conference. 120 miles @.585/mile
				Total this claim	\$70.20		
0	641	DEMCO Inc	Operating	Office Supplies	\$25.00	10/12/2022	
				Total this claim	\$25.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	642	Elizabeth Freeman	Gift & Memorial Fund	Craft supplies purchased by staff	\$363.49	10/12/2022	CLAWS Artist
				Total this claim	\$363.49		
0	643	ERMCO	2019 Construction Fund	Equipment	\$240.00	10/12/2022	Addition of microphone to work
				Total this claim	\$240.00		
0	611	Evergreen Indiana Payment	Operating	Other Professional Services/Ban	\$21.25	10/12/2022	3rd Quarter 2022 fees owed to other Evergreen Libraries
				Total this claim	\$21.25		
0	620	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$62,127.29	9/26/2022	Transfer for Business Furniture
				Total this claim	\$62,127.29		
0	618	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$33,864.39	9/19/2022	Transfer for Business Furniture
				Total this claim	\$33,864.39		
0	627	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$3,625.00	9/26/2022	Transfer tof Toole Furniture Invoices
				Total this claim	\$3,625.00		
0	621	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$43,595.42	9/26/2022	Transfer for kRM invoices 9 26
				Total this claim	\$43,595.42		
0	622	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$42,520.90	9/26/2022	Transfer for OfficeWorks 9 26
				Total this claim	\$42,520.90		
0	623	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$33,205.25	9/26/2022	Transfer for Hogan Invoices
				Total this claim	\$33,205.25		
0	624	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$21,729.52	9/26/2022	Transfer for Turnkey Invoices
				Total this claim	\$21,729.52		
0	625	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$12,337.86	9/26/2022	For Veridus Invoices
				Total this claim	\$12,337.86		
0	626	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$3,914.00	9/26/2022	For Invoices for Twin City Electric
				Total this claim	\$3,914.00		
0	617	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$38,767.50	9/19/2022	Transfer for ERMCO of August 2022
				Total this claim	\$38,767.50		
0	629	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$2,414.00	9/26/2022	Transfer for Marquis Handyman
				Total this claim	\$2,414.00		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	630	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$1,570.00	9/26/2022	Transfer for Wireless Networking
				Total this claim	\$1,570.00		
0	631	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$556.74	9/26/2022	Transfer for Clear Solutions Invoice
				Total this claim	\$556.74		
0	619	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$17,977.53	9/19/2022	Transfer for Veridus 2 August 1
				Total this claim	\$17,977.53		
0	628	First Merchants Bank (Lafayette)	Transfer Fund	Interbank Transfers	\$2,961.75	9/26/2022	Transfer for SenSource
				Total this claim	\$2,961.75		
9742	583	Frances Goode	Operating	Traveling Expense	\$80.15	9/28/2022	Travel to DIY Conference 137 miles @.585
				Total this claim	\$80.15		
0	637	Fullstream	Operating	Other Professional Services/Ban	\$56.28	9/15/2022	Charges for credit card use in garage
				Total this claim	\$56.28		
0	608	Gale/CENGAGE Learning	Operating	eBooks	\$50.00	10/12/2022	Gale Ebook Hosting fee
				Total this claim	\$50.00		
0	612	Gaylord Bros Inc	Operating	Office Supplies	\$322.57	10/12/2022	Supplies for Archives
				Total this claim	\$322.57		
9743	584	hibu Inc-West	Operating	Advertising & Public Notices	\$20.30	9/28/2022	Payment 8 of 12
				Total this claim	\$20.30		
0	609	hoopla	Operating	Databases	\$1,807.63	10/12/2022	Digital resources for August and September 2022
				Total this claim	\$1,807.63		
0	644	Ike's Sewer Service	Operating	Repair & Maintenance Building	\$645.00	10/12/2022	After hours call for back-up toilets
				Total this claim	\$645.00		
0	645	Indiana American Water Co Inc	Operating	Water and Waste Disposal Servi	\$295.01	10/12/2022	for 9/2/22-10/3/22
				Total this claim	\$295.01		
9744	585	Indiana Library Federation	Operating	Professional Meetings	\$240.00	9/28/2022	ILF Annual Conference
				Total this claim	\$240.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	613	Indiana Library Federation	Operating	Professional Meetings	\$160.00	10/12/2022	Annual Conference for Melissa Freed and membership for Ashley Meyer
			Operating	Dues and Membership	\$100.00		
				Total this claim	\$260.00		
0	597	Ingram Library Services	Operating	Books	\$6,883.98	10/12/2022	
			Gift & Memorial Fund	Books	\$271.03		
				Total this claim	\$7,155.01		
0	646	IronGate Creative	Operating	Databases	\$1,150.00	10/12/2022	Web Work: Events Calendar Integration
				Total this claim	\$1,150.00		
9745	586	Janet Lee	Gift & Memorial Fund	Craft supplies purchased by staff	\$4.19	9/28/2022	Supplies for Global Fest
				Total this claim	\$4.19		
9746	587	Juliauna Meyer	Operating	Traveling Expense	\$76.05	9/28/2022	Travel to DIY Conference on 9/23/22. 130 miles @.585
				Total this claim	\$76.05		
9747	588	Marquis Handyman Service	2019 Construction Fund	Repair & Maintenance Building	\$465.00	9/28/2022	Installed and hung 6 stained glass
				Total this claim	\$465.00		
0	647	Marquis Handyman Service	2019 Construction Fund	Repair & Maintenance Building	\$617.00	10/12/2022	Installation of artwork
				Total this claim	\$617.00		
9748	589	Megan Will	Gift & Memorial Fund	Office Supplies	\$29.62	9/28/2022	Supplies for Book Cellar
				Total this claim	\$29.62		
0	648	Merchant Services	Operating	Other Professional Services/Ban	\$133.99	10/1/2022	credit card fees 9/1/22-9/30/22
				Total this claim	\$133.99		
9749	590	Metronet	Operating	Telephone and Internet	\$595.15	9/28/2022	for 9/8/22-10/7/22
				Total this claim	\$595.15		
0	649	Midwest Tape	Operating	DVD	\$528.79	10/12/2022	
			Operating	Audiobooks	\$119.97		
				Total this claim	\$648.76		
0	650	MJV Group Inc	Operating	Repair & Maintenance Building	\$1,655.00	10/12/2022	Janitor service for October 2022
				Total this claim	\$1,655.00		
0	651	Mulhaupt's Inc	2019 Construction Fund	Repair & Maintenance Building	\$2,260.44	10/12/2022	Installation of door locks on bathrooms and auto door holders
				Total this claim	\$2,260.44		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	652	Parker Technology LLC	Operating	Repair & Maintenance Garage	\$293.45	10/12/2022	Call Center support for Garage Parking System
				Total this claim	\$293.45		
0	598	Payroll	Operating	Library Director	\$3,488.27	10/5/2022	for payroll of 9/19/22-10/2/22
				Full-time Employees	\$15,102.88		
				Part-time Employees	\$10,270.07		
				Employer's Share-FICA & Medic	\$2,167.89		
				Unemployment Compensation	\$35.13		
				Total this claim	\$31,064.24		
0	595	Payroll	Operating	Library Director	\$3,488.27	9/21/2022	for payroll of 9/5/22-9/18/22
				Full-time Employees	\$15,102.88		
				Part-time Employees	\$9,188.81		
				Employer's Share-FICA & Medic	\$2,100.53		
				Unemployment Compensation	\$34.89		
				Total this claim	\$29,915.38		
0	638	Principal Financial Group	Operating	Employer's Contribution Short-te	\$230.91	9/29/2022	Short-term disability for full-time employees
				Total this claim	\$230.91		
0	599	Public Employees Retirement Fu	Operating	Employers Contribution-PERF	\$2,082.21	10/7/2022	for payroll of 9/19/22-10/2/22
			PERF	Salary and Wages	\$557.72		
				Total this claim	\$2,639.93		
0	596	Public Employees Retirement Fu	Operating	Employers Contribution-PERF	\$2,082.21	9/23/2022	for payroll of 9/5/22-9/18/22
			PERF	Salary and Wages	\$557.72		
				Total this claim	\$2,639.93		
0	653	Purdue University	Operating	Dues and Membership	\$50.00	10/12/2022	Purdue BGR
				Total this claim	\$50.00		
0	654	Quill Corp	Operating	Office Supplies	\$16.19	10/12/2022	
			Operating	Cleaning & Sanitation Supplies	\$229.15		
				Total this claim	\$245.34		
9750	591	Ricoh USA	Operating	Copier/Rental Equipment	\$194.52	9/28/2022	for 10/9/22-11/8/22
				Total this claim	\$194.52		
0	655	Ricoh USA (subscription)	Operating	Copier/Rental Equipment	\$633.93	10/12/2022	Billing for copy allowance overages
				Total this claim	\$633.93		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	664	Scott Perkins	Operating	Grant Expenses	\$2,393.00	10/12/2022	FL Wright Lecture Series
				Total this claim	\$2,393.00		
0	656	Scott Tracey	Operating	Traveling Expense	\$79.56	10/12/2022	Travel to/from D2D Conference. 136 mi@.585/mile
				Total this claim	\$79.56		
9751	592	Tara Wrobel	Operating	Traveling Expense	\$71.37	9/28/2022	Travel to DIY Conference on 9/23/22. 122 miles @.585
				Total this claim	\$71.37		
0	657	ULINE	Operating	Office Supplies	\$0.00	10/12/2022	VOID VOID
				Total this claim	\$0.00		
0	658	Unique Management	Operating	Other Professional Services/Ban	\$187.86	10/12/2022	Placements and notices for September 2022
				Total this claim	\$187.86		
0	659	Veridus Group Inc	2019 Construction Fund	Other Professional Services/Ban	\$5,965.71	10/12/2022	Design Development and Construction Documents
				Total this claim	\$5,965.71		
9752	593	Verizon Wireless	Operating	Telephone and Internet	\$40.01	9/28/2022	for 9/2/22-10/1/22
				Total this claim	\$40.01		
0	660	West Lafayette Wastewater Trea	Operating	Water and Waste Disposal Servi	\$437.54	10/12/2022	for 8/1/22-9/1/22
				Total this claim	\$437.54		
0	663	Western Pennsylvania Conserva	Operating	Grant Expenses	\$625.00	10/12/2022	FL Wright Lecture Series; expenses for travel to West Lafayette
				Total this claim	\$625.00		
0	661	Wintek Corp	Operating	Repair & Maintenance Building	\$915.69	10/12/2022	Equipment rental for November 2022 and monthly Fiber Agreement
				Total this claim	\$915.69		

Warrant Number **Claim Number** **Name of Claimant** **Fund** **Account** **Amount** **Date** **Explanation**

Total Amount of Claims \$428,187.69

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, October 11, 2022

_____ Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20_____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for West Lafayette Public Library on 1/11/1998.

Financial Report

Report Dates = 9/1/2022 to 9/30/2022

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General						
100 Operating	\$512,353.69	\$132,567.40	\$1,038,865.55	\$27,675.11	\$606,152.04	\$79,640.18
105 LIRF	\$4,736.71	\$0.00	\$0.00	\$0.00	\$0.00	\$4,736.71
130 Petty Cash	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
190 Transfer Fund	\$0.00	\$331,167.15	\$2,155,993.94	\$331,167.15	\$2,155,993.94	\$0.00
803 Federal Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
804 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
806 State Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
807 County Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
808 PERF	\$0.00	\$1,116.49	\$10,003.07	\$1,116.49	\$10,003.07	\$0.00
809 FSA Health	(\$232.79)	\$0.00	\$1,066.36	\$0.00	\$461.56	(\$837.59)
810 United Healthcare	\$0.00	\$643.62	\$6,637.33	\$643.62	\$6,637.33	\$0.00
Subtotal	\$516,932.61	\$465,494.66	\$3,212,566.25	\$360,602.37	\$2,779,247.94	\$83,614.30
2. Special Revenue						
200 Gift & Memorial Fund	\$92,530.92	\$647.34	\$33,835.07	\$279.50	\$9,295.21	\$67,991.06
202 Rainy Day	\$211,737.83	\$0.00	\$0.00	\$0.00	\$12,582.00	\$224,319.83
203 Levy Excess	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
204 Community Foundation	\$28,025.64	\$0.00	\$0.00	\$0.00	(\$3,662.71)	\$24,362.93
205 Anna Akley Gift Fund	\$99,480.15	\$0.00	\$0.00	\$0.00	\$0.00	\$99,480.15
Subtotal	\$431,774.54	\$647.34	\$33,835.07	\$279.50	\$18,214.50	\$416,153.97
3. Debt Service						
302 BONY Operating and Reserve AKA Debt Service Fund	\$111,778.30	\$0.00	\$0.00	\$8.45	\$1,992.53	\$113,770.83
303 Debt Service Fund (formerly Bond Fund)	\$574,490.15	\$0.00	\$887,381.26	\$0.00	\$504,143.59	\$191,252.48
305 2020 Audit Overage Amount Account	\$79,910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,910.00
Subtotal	\$766,178.45	\$0.00	\$887,381.26	\$8.45	\$506,136.12	\$384,933.31
4. Capital Projects						
401 2019 Construction Fund	\$1,439,374.28	\$46,926.75	\$648,684.95	\$0.00	\$8,049.18	\$798,738.51
402 2020 Construction Fund	\$2,717,036.51	\$0.00	\$2,298,929.43	\$0.00	\$0.00	\$418,107.08
403 BONY Sinking Fund	\$63.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.00
404 BONY 2020 Bond Issue Expense Fund	\$160,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00
422 State Technology Grant Fund	\$2,295.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,295.00
Subtotal	\$4,318,768.79	\$46,926.75	\$2,947,614.38	\$0.00	\$8,049.18	\$1,379,203.59
5. Clearing						
800 PLAC	\$867.19	\$0.00	\$0.00	\$0.00	\$0.00	\$867.19
Subtotal	\$867.19	\$0.00	\$0.00	\$0.00	\$0.00	\$867.19
Grand Total	\$6,034,521.58	\$513,068.75	\$7,081,396.96	\$360,890.32	\$3,311,647.74	\$2,264,772.36

Total all banks = \$2,264,772.36

Approved by the State Board Of Accounts for on 12:00:00 AM.

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 10/12/2022 2:59:08 PM

Ordinance / Resolution Number:

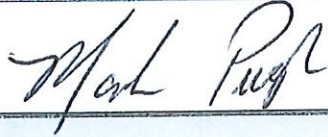
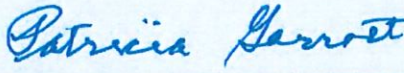
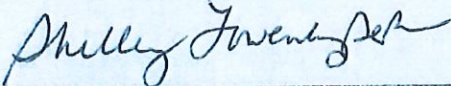


Be it ordained/resolved by the **West Lafayette Public Library** that for the expenses of **WEST LAFAYETTE PUBLIC LIBRARY** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **WEST LAFAYETTE PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **West Lafayette Public Library**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
West Lafayette Public Library	Library Board	10/12/2022

Funds

Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$86,800	\$0	0.0000
0101	GENERAL	\$1,478,334	\$928,980	0.0928
0180	DEBT SERVICE	\$887,438	\$860,000	0.0859
		\$2,452,572	\$1,788,980	0.1787

Name		Signature
Mark Pugh	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Patricia Garrott	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Jim Knapp	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Shelley Lowenberg DeBoer	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Meyer	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Martha Altschaeffl	Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
Patricia Garrott	Vice President	

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55805 (7-15)
Approved by the State Board of Accounts, 2015
Prescribed by the Department of Local Government Finance

Budget Form No. 4
Generated 10/12/2022 2:59:08 PM

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes No

In accordance with IC 6-1.1-17-16(l), we state our intent to file a shortfall appeal after December 1 and before December 31

Yes No