

West Lafayette Public Library Board of Trustees
Meeting Minutes
Wednesday, November 9, 2022

1. Quorum:

The meeting was called to order at 6:32 pm
In attendance in person (unless otherwise noted)

Anastasia Krutulis, President
Martha Altschaeffl, Secretary
Mark Pugh, Treasurer
Shelley Lowenberg De-Boer, Member
John Meyers, Member

Others in attendance:

Nick Schenkel, West Lafayette Public Library
Scott Tracey, West Lafayette Public Library
Scott Senefeld, Veridus Group (Remote)

2. Board Minutes: Approved with a motion by John Meyers, Member, and seconded by Martha Altschaeffl, Secretary

Aye votes:

Anastasia Krutulis, President
Martha Altschaeffl, Secretary
Mark Pugh, Treasurer
Shelley Lowenberg De-Boer, Member
John Meyers, Member

3. President's Report: N/A

4. Librarian's Report: (see attached document)



West Lafayette Public Library Board of Trustees
Meeting Agenda for Wednesday, November 09, 2022

Staff Meeting Room 225

Video conference link: <https://us02web.zoom.us/j/81771300774>

Phone: +13092053325 - Meeting ID: 817 7130 0774

1. Quorum
2. Board Minutes
3. President's Report
4. Librarian's Report
5. Treasurer's Report and claims
6. Old Business
 - a. Report from The Veridus Group, krM Architects, and Wilhelm Construction
 - i. Caretaker's Cottage MOU w/City of West Lafayette
 - ii. Nick Schenkel retirement letter
 - iii. Garage repairs review
 - iv. Additional construction-related work that needs approval
 - v. Declaration of surplus items
7. New Business
 - a. Review the Rules of the Library
8. Topics for future action and discussion
9. Comments from the public
10. Adjourn

Upcoming Board meetings: 11/20/2022, 12/14/2022 - 6:30 pm



Librarian's Report for November 9, 2022

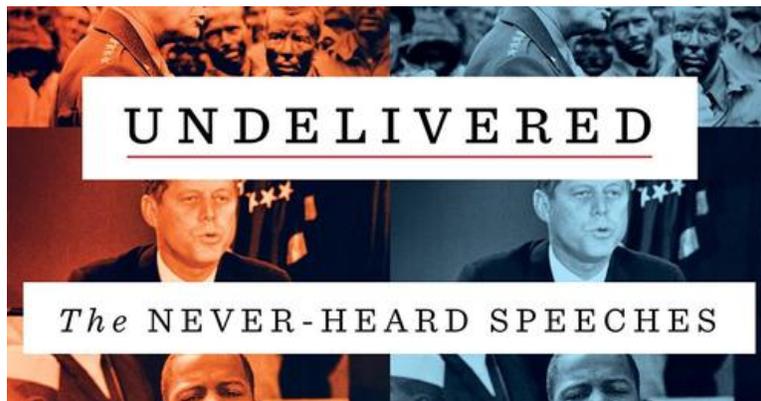
1. **The Library continues to be BUSY** - over 450 people visited our Library each day in October. For comparison we averaged over 500 visitors each day in September and an average of 400 visitors each day in August.
2. **Circulation of books and other library materials** continues to increase significantly since 2019 and the number of folks taking part in **library sponsored programs** is also rewarding for the efforts our staff puts in; over 6.950 folks attended library programs so far this year.
3. **The Book Cellar** is catching on with buyers - we are now open for part of the day on four days a week and this Saturday - November 12 - with our special once-a-month Saturday sale - this Saturday is Holiday themed - Thanksgiving, Hanukkah, Christmas, Kwanzaa and more.
4. **I have hired Cindy Mitchell**, formerly Director of Ivy Tech Libraries Lafayette, as a part time special projects librarian, working with me over the next several months.
5. **Many library sponsored programs are offered this Fall.**
 - We've offered a number of book talks and a film showing with Angie Klink and with authors Jill and Bob May, a look at "Ghosts of North Central Indiana" and a chance to engage with children's book authors of "The Mystery of the Stolen Pearl Necklace".

- Twice a month film showings cosponsored by WALLA and the Library, scary movies sponsored by Arni's Pizza and the "book into film" discussions continue.
 - In the Creative Lab we are offering daytime and afternoon and evening adult and teen programs with both library staff and community leaders (Tippecanoe Extension Office), and professional artists sponsored through a grant from the Indiana Arts Commission among them.
 - WLPL Teen Volunteers offered a "Haunted House" for kids at the Library during Halloween week and the West Lafayette Junior/Senior High School robotics team showed off their work last Sunday afternoon.
 - The Big Read held its wrap up for 2022 last Thursday evening with a Zoom event featuring MEXICAN GOTHIC's author, Silvia Moreno-Garcia.
6. **Two local history programs**, funded by grant proceeds from [The Cornelius O'Brien Lecture Series](#) (National Council on Public History at Indiana University) and Indiana Landmarks brought folks together in person and over Zoom to enjoy two programs focused on SAMARA and Frank Lloyd Wright; and a weeks-long walking-tour in the Library showcases a number of SAMARA furniture items. This self-guided tour will continue through the Holiday season.
 7. **My thanks to the Library's** Ashley Meyer, Ashley Fletcher, Melissa Freed and Devon Roddel for leading up all these exciting Library sponsored events!
 8. **Construction updates: The in-house punch list** developed by Nick, Scott Tracey and Scott Senefeld continues to be addressed and added to as needs arise.

9. And remember, you can listen to **Nick's book reviews** by clicking on WBAA's [Nick Schenkel book review page](#). **Recent reviews include:**

- "Undelivered: The Never-Hard Speeches" from contemporary leaders including General Dwight D Eisenhower, President John F Kennedy, President Richard Nixon, Secretary of State Condoleezza Rice, and Emma Goldman among many others
- "A Thing of Beauty: Travels in Mythical and Modern Greece"
- "Darkness Falls: A Kate Marshall Thriller" by Robert Bryndza

Please check out the Library's [FACEBOOK PAGE](#)





Members of the West Lafayette Public Library Board of Directors

208 West Columbia Street

West Lafayette, Indiana 47906

October 17, 2022

Anastasia and members of the West Lafayette Public Library Board,

I am writing to state my intent to retire as the Director of the Library no later than September 1, 2023.

I will continue to lead the West Lafayette Public Library into 2023 as the Library Director until my retirement date.

I recommend that you hire a new library director so that they can begin work in time to be responsible for developing and submitting for your approval the Library's 2024 Operating and related state approved budgets.

I am open to working as an advisor to the Library Board beyond September 1, 2023 or whatever earlier retirement date may occur, if such an agreement is negotiated and signed by the Library Board and me.

Thank you for the opportunity you've offered me to work with our Library, our community, and our staff. For the past forty plus years you and I - we - have built one of Indiana's best public libraries.

I am proud of what we have accomplished together.

I look forward to watching as the Library thrives and prospers with new leadership in the years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Schenkel". The signature is written in a cursive style with large, flowing loops.

Nick Schenkel

Financial Report

West Lafayette Public Library

Report Dates = 1/1/2022 to 10/31/2022

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General						
100 Operating	\$512,353.69	\$1,157,963.51	\$1,157,963.51	\$628,678.80	\$628,678.80	(\$16,931.02)
105 LIRF	\$4,736.71	\$0.00	\$0.00	\$0.00	\$0.00	\$4,736.71
130 Petty Cash	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
190 Transfer Fund	\$0.00	\$2,155,993.94	\$2,155,993.94	\$2,155,993.94	\$2,155,993.94	\$0.00
803 Federal Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
804 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
806 State Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
807 County Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
808 PERF	\$0.00	\$11,118.51	\$11,118.51	\$11,118.51	\$11,118.51	\$0.00
809 FSA Health	(\$232.79)	\$1,066.36	\$1,066.36	\$461.56	\$461.56	(\$837.59)
810 United Healthcare	\$0.00	\$7,681.55	\$7,681.55	\$7,681.55	\$7,681.55	\$0.00
Subtotal	\$516,932.61	\$3,333,823.87	\$3,333,823.87	\$2,803,934.36	\$2,803,934.36	(\$12,956.90)
2. Special Revenue						
200 Gift & Memorial Fund	\$92,530.92	\$35,577.45	\$35,577.45	\$11,229.46	\$11,229.46	\$68,182.93
202 Rainy Day	\$211,737.83	\$0.00	\$0.00	\$12,582.00	\$12,582.00	\$224,319.83
203 Levy Excess	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
204 Community Foundation	\$28,025.64	\$0.00	\$0.00	(\$4,478.96)	(\$4,478.96)	\$23,546.68
205 Anna Akley Gift Fund	\$99,480.15	\$0.00	\$0.00	\$0.00	\$0.00	\$99,480.15
Subtotal	\$431,774.54	\$35,577.45	\$35,577.45	\$19,332.50	\$19,332.50	\$415,529.59
3. Debt Service						
302 BONY Operating and Reserve AKA Debt Service Fund	\$111,778.30	\$0.00	\$0.00	\$3,077.68	\$3,077.68	\$114,855.98
303 Debt Service Fund (formerly Bond Fund)	\$574,490.15	\$887,381.26	\$887,381.26	\$504,143.59	\$504,143.59	\$191,252.48
305 2020 Audit Overage Amount Account	\$79,910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,910.00
Subtotal	\$766,178.45	\$887,381.26	\$887,381.26	\$507,221.27	\$507,221.27	\$386,018.46
4. Capital Projects						
401 2019 Construction Fund	\$1,439,374.28	\$661,053.36	\$661,053.36	\$31,551.18	\$31,551.18	\$809,872.10
402 2020 Construction Fund	\$2,717,036.51	\$2,298,929.43	\$2,298,929.43	\$0.00	\$0.00	\$418,107.08
403 BONY Sinking Fund	\$63.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.00
404 BONY 2020 Bond Issue Expense Fund	\$160,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00
422 State Technology Grant Fund	\$2,295.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,295.00
Subtotal	\$4,318,768.79	\$2,959,982.79	\$2,959,982.79	\$31,551.18	\$31,551.18	\$1,390,337.18
5. Clearing						
800 PLAC	\$867.19	\$0.00	\$0.00	\$0.00	\$0.00	\$867.19
Subtotal	\$867.19	\$0.00	\$0.00	\$0.00	\$0.00	\$867.19
Grand Total	\$6,034,521.58	\$7,216,765.37	\$7,216,765.37	\$3,362,039.31	\$3,362,039.31	\$2,179,795.52

Total all banks = \$2,179,795.52

PROPOSAL/CONTRACT

Concrete
Restoration

Scott Senefeld
The Veridus Group - MASTER
6280 N. Shadeland Ave. Ste A
Indianapolis, IN, 46220

November 2, 2022

Masonry
Restoration

Stadium
Restoration

Balcony
Restoration

WE (Western) HAVE PREPARED A PROPOSAL FOR: West Lafayette Public Library –
Parking Garage Maintenance Repair

Plaza
Restoration

EIFS
Restoration

Historic
Restoration

Wall Coating

Caulking &
Sealants

Deck Coating

Planter
Waterproofing

Below Grade

Stone
Cleaning &
Restoration

Tuckpointing

Epoxy
Flooring

Cementitious
Coating

Post Tendon
Repair

Barrier
Tendon
Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection



SCOPE OF WORK: We propose to furnish and install all necessary labor, materials, equipment, supervision, and insurance, as shown on the attached insurance addendum, to complete the following:

Concrete
Restoration

Masonry
Restoration

Stadium
Restoration

Balcony
Restoration

Plaza
Restoration

EIFS
Restoration

Historic
Restoration

Wall Coating

Caulking &
Sealants

Deck Coating

Planter
Waterproofing

Below Grade

Stone
Cleaning &
Restoration

Tuckpointing

Epoxy
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Coating

Post Tendon
Repair

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Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection

1. **General Conditions West Lafayette : 1 Lump Sum Price, Price includes mobilization, Rental equipment, Travel, Porta Potty And Dumpsters. Also Pedestrian Protection With Traffic Control With Signage.**

- Mobilization will consist of the time necessary to properly mobilize and demobilize the project. Also included is the time necessary for the proper supervision to manage the project and the necessary equipment and material to assist in the mobilization and supervision of the project.
- ORANGE FENCING / STEEL FENCING: Pedestrian protection will include orange fencing that will be installed around the perimeter of our work area throughout each phase of the work. Also included in the pedestrian protection will be the cost for sidewalk and street closing permits.

\$10,400.00

2. **Alternate Tremco Material Traffic Coating Remove And Replace : 20,000 SF Of Tremco Traffic Deck Coating**

- SHOTBLAST: Approximately 20,000 square feet of concrete substrate will be cleaned by using a shotblast machine. The owner will provide the necessary electricity to run the machine. The shotblast machine will remove the dirt and contaminants as required by the coating or sealing manufacturer to properly install their material. After the shotblast is complete, the remaining shot will be removed from the jobsite.
- THREE COAT BROADCAST SYSTEM: After the surface preparation is complete, the substrate will be coated. The system will consist of a primer, 25 mil base coat and 12-25 mil intermediate. Approximately 10 pounds of sand per square foot of coating will be broadcasted into the intermediate coat. After the intermediate coat cures, the loose sand will be removed and a 7-10 mil gray topcoat will be installed. The system will be installed according to the manufacturer's recommendation. Aggregate loading may vary with system type.

\$129,000.00

3. **Top Deck Striping : 1 Lump Sum Price**

- After coating is installed, we will layout the parking markers. If there is a change in the parking layout we will need to be notified. We will also need to have a parking layout before any shredding of coating starts. Supplied by owner.

\$2,525.00

Concrete
Restoration

Masonry
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Caulking &
Sealants

Deck Coating

Planter
Waterproofing

Below Grade

Stone
Cleaning &
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Tuckpointing

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Flooring

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Repair

Barrier
Tendon
Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection

4. Top Wall Coatings : 730 SF Of Wall Coating At The Top Of All Parapet/Bumper Walls

- WATERBLASTING: Concrete surfaces shall be cleaned using high pressure water (minimum 3,000 psi water blaster shall be utilized). A test sample may be required to determine if adequate cleaning results are obtained. If additional cleaning methods are required, this work will be performed at an additional price.

- WALL COATING: Approximately 730 square feet of substrate will be coated with 2 coats of BASF EL 750 elastomeric coating. The coating will be scrubbed in using a brush to force the product into the pores of the substrate. The coating will be applied at approximately 125 square feet per gallon and/or according to the manufacturer's recommendations. A color sample will be selected from standard colors and a sample will be approved by the owner prior to the start of our work.

\$7,300.00

5. Deck Joint Sealant : 425 LF Of Joint Replacement

- We will remove approximately 425 lineal feet of existing sealant, lightly grind the joint edges to remove loose residual sealant, and place a new two part urethane sealant. The sealant color will be as chosen from the manufacturer's standard color chart. Primers will be used as directed by the product manufacturer based on substrate type.

\$5,950.00

6. Traffic Membrane Joint Sealant : Approx. 8 Joints Are To Be Replaced At 60 Feet A Each. (Saw 8 while I did my walk through and water coming through the deck)

- We will remove approximately 485 lineal feet of existing sealant, lightly grind the joint edges to remove loose residual sealant, and place a new two part urethane sealant. The sealant color will be as chosen from the manufacturer's standard color chart. Primers will be used as directed by the product manufacturer based on substrate type.

\$6,790.00

7. Perimeter Cove Joint Sealant : 705 LF Of Cove Joints (Wall To Slab Perimeter Caulking. (Currently None Existing)

- We will remove approximately 705 lineal feet of existing sealant, lightly grind the joint edges to remove loose residual sealant, and place a new two part urethane sealant. The sealant color will be as chosen from the manufacturer's standard color chart. Primers will be used as directed by the product manufacturer based on substrate type.

\$9,447.00

8. Concrete Column Base Sealants : 150 LF Of Concrete Column Base Sealant

- We will remove approximately 150 lineal feet of existing sealant, lightly grind the joint edges to remove loose residual sealant, and place a new two part urethane sealant. The sealant color will be as chosen from the manufacturer's standard color chart. Primers will be used as directed by the product manufacturer based on substrate type.

Concrete
Restoration

Masonry
Restoration

Stadium
Restoration

Balcony
Restoration

Plaza
Restoration

EIFS
Restoration

Historic
Restoration

Wall Coating

Caulking &
Sealants

Deck Coating

Planter
Waterproofing

Below Grade

Stone
Cleaning &
Restoration

Tuckpointing

Epoxy
Flooring

Cementitious
Coating

Post Tendon
Repair

Barrier
Tendon
Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection

\$1,500.00

(Line Item 8 Note): This pricing is an allowance, If there is less footage we will credit back to ownership)

9. Surface Repairs Up to 2 inches : 1000 SF Of Surface Partial Depth Repairs Up To 2 Inches Deep.

- The deteriorated concrete will be sound and marked for removal. The perimeter of the deteriorated areas will be saw cut and the deteriorated concrete chipped out with chipping hammers. These areas will then be formed and patched back with bag mix repair mortar. Any steel installation, if required by the engineer, will be performed under the steel replacement allowance. The configuration of the patch will match the existing as close as possible.

\$81,000.00

10. Stairs Restoration Grind and paint : 2 Set Of Stairways, Grind all rust to sound metal and paint all metal with Sherwin Williams Macropoxy.

\$10,240.00

11. Stairwell Annual Cleaning and Decontamination : 1 LS Powerwash And Detergent The 2 Sets Of Stairways.

\$5,000.00

TOTAL: \$269,152.00

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
- Cementitious Coating
- Post Tendon Repair
- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection

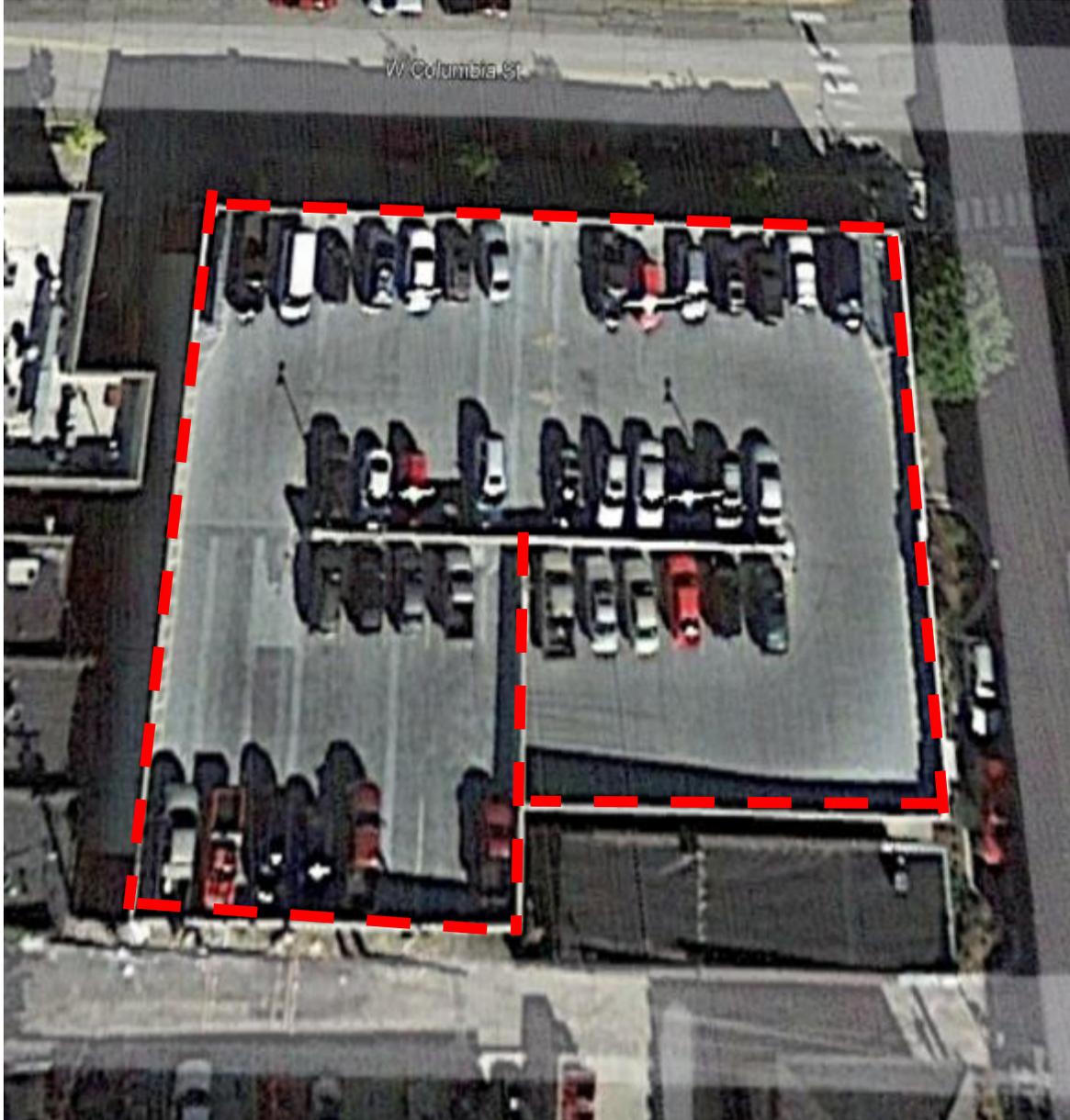


PHOTO 1: Overhead view of the area we are deck coating and concrete repairs

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
- Cementitious Coating
- Post Tendon Repair
- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection



PHOTO 2: Shows area of failing deck coating because not prepped right and no primer is showing.

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
- Cementitious Coating
- Post Tendon Repair
- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection



PHOTO 3: Another area where deck coating is failing because deck was never prepped accordingly.

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
- Cementitious Coating
- Post Tendon Repair
- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection



PHOTO 4: Looks like a repair patch that was never prepped correctly. Deck coating has two different colors.

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
- Cementitious Coating
- Post Tendon Repair
- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection



PHOTO 5: Another area of deck coating failing. Again no prep and primer didn't adhere correctly.

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
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- Barrier Tendon Repair
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PHOTO 6: No perimeter caulking. Our proposal is to install new urethane cove joint sealant.

- Concrete Restoration
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- Caulking & Sealants
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- Planter Waterproofing
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PHOTO 7: Column caulking shows adhesion failure.

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
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- Epoxy Flooring
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PHOTO 8: Top of the wall coating has lived it life and needs to be redone.

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
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- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection



PHOTO 9: Stair pans have taken in water. We will grind down rust to solid metal and repaint (Rust will continue to come back, need to get the water out of the bottom of the steel pans) This needs to be done by a steel fabricator.

PROJECT SPECIFIC QUALIFICATIONS

Concrete Restoration

Masonry Restoration

Stadium Restoration

Balcony Restoration

Plaza Restoration

EIFS Restoration

Historic Restoration

Wall Coating

Caulking & Sealants

Deck Coating

Planter Waterproofing

Below Grade

Stone Cleaning & Restoration

Tuckpointing

Epoxy Flooring

Cementitious Coating

Post Tendon Repair

Barrier Tendon Repair

Expansion Joint Restoration

Carbon Fiber

Epoxy Injection

1. Our price excludes removal of reverted or hardened caulking, as this would be considered an unforeseen condition.
2. If the existing joints have 3 sided adhesion, there will be additional cost for removal.
3. We will conduct a pull/adhesion test prior to starting our work. The test will be approved by the owner/owner's rep/engineer and manufacturer prior to starting work.
4. Inspections/punch lists and their approvals will be made by Owner/Owner's Representative on a per drop basis before moving to the next drop.
5. If depth of concrete repair exceeds specified depth in the drawings/specifications, additional costs will be calculated by prorating the existing unit cost for the additional depth. All parties to agree on additional costs in writing before proceeding.
6. Each area or repair shall be considered a minimum of 1 square foot for billing purposes.
7. No steel reinforcement repair/replacement has been included.
8. No shoring is included in our proposal.
9. Concrete repair locations shall be prepared in accordance with standard ICRI specifications.
10. A dust collection system will be utilized during this work. However, it is normal for a small amount of dust to become airborne and not collected.
11. Testing of concrete is not included and shall be paid by owner.
12. This proposal excludes all work on the existing post tension system. If during the course of the work it is discovered that it is necessary to work on the post tension system, we will provide a pricing structure at that point.
13. Striping to be installed based on the layout just prior to beginning work.
14. The concrete shall be finished as recommended by the manufacturer and will match the existing finish as closely as possible.
15. Area/ level below repair area to be barricaded by Western and shall be off limits to pedestrian and vehicular use.
16. Our product will produce odors, dust, and noise. Ventilation is included in this proposal.
17. Air intakes will need to be identified by the owner prior to our work. Depending on there proximity to our work area, they may need to be shut down during our work.
18. Wheel stops (will not) be removed during our work. We will (detail around them/ reinstall with anchors, epoxy, etc).
19. A matt test will be performed prior to our work. If vapor drive is too excessive, a vapor barrier may be required. This is not included in our price.
20. The material will require (3) days of cure prior to any foot or vehicle traffic.
21. Our warranty does not cover the bond of the existing material to the substrate; only the bond of the new material to the existing.
22. The surface preparation will be in compliance with the manufacturer's written recommendations. The surface preparation in this proposal includes (shotblasting)
23. The material will terminate 4 inches in height on the vertical surfaces.
24. Parking striping and graphics are (included) in our price.
25. Our price does not include any surface repairs of any kind
26. An industrial hygienist (is not) included in this proposal.
27. Layout of parking marker would need to be given to us before work is started.

GENERAL QUALIFICATIONS:

1. Normal working hours, Monday through Friday have been used for this proposal.
2. We have included one mobilization for the project. Additional mobilizations will result in additional charges.
3. A mock up will be performed and shall be approved by the customer in writing prior to beginning the work.
4. Written approval of color selections by the customer are required before any materials will be ordered and before scheduling of work.
5. Permits (are not) included for our portion of the work.
6. Barricades/sidewalk protection will be provided as described above.
7. If Owner supplied stages are utilized, rigging shall be inspected and approved according to local building code. Contractor shall not be responsible for maintenance and repair of said equipment.
8. Power lines in or near work areas shall be covered/protected by owner at no expense to contractor.
9. Western requires the disclosure of any existing 'micro-wave' communication panels or other telecommunication equipment, antennas, panels, etc. located in our potential work area.
10. This work will be performed by Western's own UNION CREWS.
11. Western shall not be held liable for the presence of fungi or bacteria as indicated on the attached Insurance Addendum.
12. Western will provide its' standard 1 year labor warranty and manufactures' standard 5 year material warranty upon completion of work.
13. Our proposal supports OSHA's 29 CFR 1926.1153 Respirable Crystalline Silica Standard.

Concrete
Restoration

Masonry
Restoration

Stadium
Restoration

Balcony
Restoration

Plaza
Restoration

EIFS
Restoration

Historic
Restoration

Wall Coating

Caulking &
Sealants

Deck Coating

Planter
Waterproofing

Below Grade

Stone
Cleaning &
Restoration

Tuckpointing

Epoxy
Flooring

Cementitious
Coating

Post Tendon
Repair

Barrier
Tendon
Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection

Acceptance: By signing this proposal, the Purchaser accepts as a binding contract all of its terms and conditions, including the General Conditions and the Special Conditions on this page and all Continuation Pages of this proposal. This Proposal shall expire automatically unless the above named purchaser shall have delivered a copy of this Proposal, duly signed by it, to Western on or before the 30th day from the date hereof. No modification by Purchaser to this Proposal, or to the General Conditions, shall become a part of the contract unless specifically agreed to in writing by Western, and shall automatically make this Proposal void and of no effect.

Date Accepted: _____

Western Specialty Contractors

[Purchaser]

By: _____

Ryan Swanson

Title: _____

Estimator

Manager: _____

GENERAL TERMS OF THE CONTRACT

1. CHANGES IN THE WORK. It is understood that the type of work called for in this Agreement may require changes as the work progresses. Contractor will perform changes in the work (including changes requested by Customer) only after consultation with the Customer, and execution of a written agreement covering the changes in the scope of the work including any changes in Contract Price and time for performance.

2. PAYMENT TERMS. Payment of the Contract Price, shall be made monthly upon receipt of an invoice for portion of the Work performed during that month. A 5% retainage through the substantial completion in accordance with ICS-16 If any invoice remains unpaid to the 20th day following receipt by Customer, Customer agrees to pay Contractor interest at the rate of ten percent (10%) per annum from the due date until paid.

3. TAXES. Contractor's price includes applicable taxes imposed on the work or materials included in this contract, to the extent required by law to be collected by Contractor. Such taxes may be separately itemized on invoices.

4. SECURITY FOR PAYMENT. Customer understands that if Contractor is not paid it can assert a lien against the property. Contractor will issue waivers of its lien rights only to the extent it receives payment.

5. DELAYS AND CLAIMS.

A. Liability Only for Acts Within Contractor's Control. Contractor will be excused and will not be liable for any damages, whether direct, incidental or consequential, for any delay or failure in performance (including but not limited to delays due to strikes, fires, accidents, acts of God and delays in performance by Contractor's suppliers and carriers) except to the extent caused by, or within the direct control of Contractor.

B. Notice of Claims, When. Any claims by Customer against Contractor must be presented in writing with particulars to Contractor within Sixty days after they arise; otherwise Contractor shall have no responsibility or liability for such claims.

6. INSURANCE AND INDEMNIFICATION.

A. Customer shall purchase and maintain property insurance on its property and liability insurance to cover the acts or omissions of its agents and employees at the Site.

B. Contractor maintains insurance as shown on the attached Insurance Addendum. A certificate showing coverage limits and Carriers will be issued to Customer prior to beginning work at the Site.

C. Contractor agrees to indemnify Customer from any loss, damage or expense which Customer suffers as a result of claims asserted against Customer by third parties (including Contractor's employees) which arise out of Contractor's work at the Site, to the extent caused by the negligent acts or omissions of Contractor or anyone for whom Contractor is responsible. Customer agrees to indemnify Contractor for any loss, damage or expense, which Contractor suffers as a result of claims asserted against Contractor by third parties (including Customer's employees) which arise out of Customer's activities at the Site, to the extent caused by the negligent acts or omissions of Customer or anyone for whom Customer is responsible.

7. LIMITED WARRANTY AND EXCLUSIVE REMEDIES.

A. Workmanship. For a period of one year from the date of substantial completion of Contractor's Work covered hereby, Contractor warrants that it will promptly repair or replace any improper or defective workmanship performed by Contractor under this contract; provided that Contractor has been paid for all work performed, and Contractor has received written notice from Customer of any such defective workmanship within 60 days after Customer first becomes aware thereof (provided such is within the aforesaid one-year period). Contractor will not pay for any inspections or repairs performed by others prior to receipt of notice and a reasonable opportunity to make repairs, if warranted.

B. Warranty on Materials. Contractor warrants that it will use only new materials unless specified otherwise in this Contract, and will deliver to Customer standard warranties as issued by the manufacturer of the materials, if available. Contractor shall have no obligation under any such manufacturer's warranty, and shall not be required to seek changes to terms of such standard warranties.

C. Disclaimer of Other Warranties. THE PROVISIONS IN PARAGRAPHS A AND B ARE THE EXCLUSIVE WARRANTIES PROVIDED TO CUSTOMER AND ARE EXPRESSLY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

D. Mold Exclusion. Contractor specifically excludes from any and all warranties connected with this Work any warranty against the growth, infestation or spread of mold, mildew, or other fungal, bacterial or biological substance however caused.

8. OBLIGATIONS OF CUSTOMER AT SITE OF WORK

A. Site Conditions. For work performed by Contractor at the site, Customer shall provide without charge to Contractor (i) sufficient and proper space for handling and storing the materials and equipment of Contractor;; (ii) sufficient power and water for the performance of the Work; (iii) removal of all obstructions to performing the Work as economically as possible.

B. Unanticipated Conditions. If Contractor encounters unanticipated conditions or structural features, not reasonably ascertainable upon such inspection or testing as was allowed by Customer, Contractor will so advise Customer, and the parties will work out a mutually acceptable adjustment to the Work, the Contract Price, and the time of completion prior to continuation of the work.

C. Asbestos, Lead, Mold and PCB. Contractor specifically excludes the abatement of any hazardous material, including but not limited to asbestos, lead, mold or polychlorinated biphenyl ("PCB"). To the best of West Lafayette Public Library and its Boards knowledge, no such conditions exists. If Contractor encounters material reasonably believed to be asbestos, lead mold or PCB or other hazardous substance which has not been rendered harmless, Contractor shall immediately stop Work in the area affected and report the condition to the Customer. The Work in the affected area shall not thereafter be resumed except by written agreement of the Customer and Contractor. The Work in the affected area shall be resumed in the absence of such hazardous substance, or when it has been rendered harmless and so agreed in writing by the Customer and Contractor. All cost of testing for, removal of, or to render asbestos, lead, mold or PCB harmless, shall be born by Customer.

9. DEFAULT BY CUSTOMER. If Customer fails, or is unable for any reason, to make any payment when due, or prevents Contractor from completing its Work in a timely and uninterrupted manner, or fails to comply with any term, condition or provision of this Contract, Contractor may resort to any remedy available to it by this Contract, or by law.

10. REMEDIES OF CONTRACTOR. In case of any default by Customer, including but not limited to failure to make timely payment, Contractor may, after reasonable notice and opportunity to cure, which need not exceed seven (7) days; (a) suspend all work at the site (b) demand payment of the contract price, less a sum equal to Contractor's cost of any labor and materials not yet furnished or ordered , (c) remove its equipment and any unused material from the Premises, (d) terminate the contract and demand payments referred to in item (b) above and, (e) pursue such other or additional remedies as may be provided by law.

11. DISPUTE RESOLUTION. The parties shall attempt to resolve disputes between themselves, using more senior officials of their respective organizations if necessary, and prior to the institution of any legal action, they agree to meet with a mutually agreeable or, upon mutual application, court appointed mediator for a minimum of one five hour session. In any such dispute resolution, each party shall bear their own expenses. In the event of any legal action to enforce the terms of this Contract, the prevailing party shall be entitled to recover reasonable attorney's fees from the other.

12. HOURS OF WORK. Contractor is obligated to perform the Work only during its regular working hours and has no responsibility to work beyond such regular hours. All time beyond regular hours which is required by Customer in writing shall be paid for by Customer in addition to the contract price, at applicable premium rates of pay.

13. ENTIRE AGREEMENT. This Contract constitutes the entire agreement between the parties. No representations, statements, correspondence or discussions between Contractor and Customer or Customer's Representative shall be a part of this Contract unless specifically referred to in this Contract.

14. MODIFICATION. No waiver, alteration or modification of the terms and conditions of this Contract shall be binding unless said waiver, alteration or modification be in writing and signed by a duly authorized representative of each party.

INSURANCE ADDENDUM WITH ADDITIONAL INSURED STATUS
Indicating Insurance Carried by
Western Specialty Contractors (“Contractor”)
and incorporated into its Proposal Submitted to
West Lafayette Public Library - MASTER (“Customer”)
Project: **West Lafayette Public Library – Parking Garage Concrete Repairs**

Contractor maintains, and shall maintain, insurance coverage substantially as outlined below, throughout the life of the Project (shown above) which is the subject of the Proposal, Bid, Contract or Subcontract to which this Addendum is attached. Any contract or subcontract entered into is qualified to include this coverage, exclusive of any other insurance requirements.

WORKERS’ COMPENSATION coverage is maintained in all states where Contractor operates, including the state in which the project which is the subject of this proposal or bid is located. Employer’s Liability coverage is also included with limits up to \$1,000,000. Stop gap coverage is provided in monopolistic states: ND, OH, WA, WY.

Carrier: **The Travelers Indemnity Company of America / Travelers Property Casualty Company of America**

GENERAL LIABILITY coverage is written on the Travelers Commercial General Liability Policy Form CG T1 00 which includes the following:

Carrier: **Travelers Property Casualty Company of America**

<u>COVERAGES</u>		<u>POLICY LIMITS</u>
• Bodily Injury	General Aggregate ⊕	\$4,000,000
• Broad Form Property Damage	Products Completed Operations Aggregate	\$4,000,000
• Premises/Operations	Personal and Adv. Injury	\$2,000,000
• Products/Completed Operations	Each Occurrence	\$2,000,000
• Contractual Liability	Fire Damage (Any one fire)	\$500,000
• Medical Payments	Medical Exp. (Any one person)	\$10,000
• Fire Damage Legal Liability		
• Personal and Advertising Injury		
• Independent Contractor’s Liability		
• Coverage for Explosion, Collapse, and Underground		
• Separation of Insureds/Severability of Interest		

⊕ General Aggregate applies per project.

The General Liability Policy contains an exclusion for claims arising in whole or in part out of the presence of fungi or bacteria in a building or structure.

ADDITIONAL INSURED -- Contractor will provide additional insured coverage to the Customer named above West Lafayette Public Library - MASTER using ISO Additional Insured Endorsement CG 20 10 04 13 or its equivalent, but only for vicarious liability for bodily injury and/or property damage caused by the negligent acts or omissions of Contractor, its employees and subcontractors, in connection with its ongoing operations at the project site.

AUTOMOBILE LIABILITY coverage is carried in all states consistent with or greater than statutory requirements.

Carrier: **Travelers Property Casualty Company of America**
Combined Single Limit: \$2,000,000

A 30 day notice of cancellation provision is included under our policies.

Coverage and limits will be certified through a standard form Certificate of Insurance issued to Customer or through a Memorandum of Insurance upon Execution of Contract.

The structures involved in this project do not contain any EIFS (Exterior Insulation and Finish System). Contractor’s insurance program is written on a nationwide basis for all its locations, and not on an individual project basis. Any requests for deviations from standard coverage must be requested in writing, prior to Contract execution. Contractor reserves the right to review any Consolidated or Controlled Insurance Program prior to agreeing to enroll, and to increase its price to cover additional insurance requests.



QUALITY PLUMBING & HEATING INC.

765.450.4008

PLG. LIC. #C08101882

3515 N Reed Rd
Kokomo, IN 46901

Quote Number	Quote Date
PS2209-030	09/26/2022

Salesperson
Philip Sluka

Bill To:	Site	Quote Contact
West Lafayette Public Library 208 W Columbia West Lafayette IN 47906	West Lafayette Public Library 208 W Columbia West Lafayette, IN 47906	Scott Tracey Phone: (765) 743-2261 Cell: (765) 421-4194 stracey@wlaf.lib.in.us

Scope of Work

PS2209-030 Updated HVAC PM Contract

Previous contract included the following equipment:

- QTY 2 RTU's
- QTY 23 VAV/FPB w/electric heat

New contract includes previously covered equipment, as well as the following additions:

- QTY 1 RTU
- QTY 15 VAV/FPB w/electric heat
- QTY 1 Computer Room Split A/C Unit w/ Humidifier (AHU-1 + CU-1)
- QTY 1 Exhaust Fan w/ Powered Damper Actuator (EF-1)
- QTY 1 Inverted Vertical Cabinet Electric Heater (EUH-1)

Exclusions:

Any item not specifically noted above. Final grading, removal of spoils, landscaping, grass seed. controls, electrical, sheet metal, carpentry, drywall, painting, masonry, finishes, roofing. Other work or repair to existing equipment.

Approval Signature: _____

Approval Date: _____

Subtotal:	17,000.00
No Tax - Tax Exempt	0.00

Pricing valid for (10) days. Payment terms are Net 15.

Quoted Total:	17,000.00
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All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost, will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other insurance. Our workers are fully covered by Workers Compensation Insurance. In the event of litigation on this contract, the owner will be required to pay all attorneys fees. Clerical errors on this proposal may be cause for withdrawal of proposal by Quality Plumbing Heating. Copying or redistribution of this proposal or it's attachments, without written consent from QPH, may be grounds for the charging of estimating and engineering fees to the party this proposal was submitted to.

Register Of Claims
West Lafayette Public Library
Report Date: From 10/13/2022 To 11/09/2022

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
9793	671	Amazon Capital Services Inc	Operating	Office Supplies	\$163.78	10/24/2022	
			Operating	Archival	\$164.99		
			Operating	Office Supplies	\$57.46		
			Operating	DVD	\$101.89		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$99.21		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$134.99		
				Total this claim	\$722.32		
9806	693	Amazon Capital Services Inc	Operating	Office Supplies	\$235.11	11/09/2022	
			Gift & Memorial Fund	Grant Expenses	\$142.81		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$206.99		
			Operating	Books	\$119.53		
			Operating	Archival	\$126.88		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$214.84		
				Total this claim	\$1,046.16		
9809	723	Angie Klink	Gift & Memorial Fund	Craft supplies purchased by staff	\$50.00	11/09/2022	Honorarium for Eternal Flame Program on 11/2/22
				Total this claim	\$50.00		
9808	722	Angie Klink	Gift & Memorial Fund	Craft supplies purchased by staff	\$50.00	11/09/2022	Honorarium for Children's Program on 11/20/22
				Total this claim	\$50.00		
9807	721	Angie Klink	Gift & Memorial Fund	Craft supplies purchased by staff	\$50.00	11/09/2022	Honorarium for WBAA Book Discussion on 11/20/22
				Total this claim	\$50.00		
9794	672	Ashley Meyer	Operating	Traveling Expense	\$81.90	10/24/2022	Travel to ISL conference 140 mi@.585/mile
				Total this claim	\$81.90		
0	692	Automated Payroll Service	Operating	Other Professional Services/Ban	\$246.15	11/04/2022	for payroll of 10/17/22-10/30/22
				Total this claim	\$246.15		
0	668	Automated Payroll Service	Operating	Other Professional Services/Ban	\$97.15	10/21/2022	for payroll of 10/3/22-10/16/22
				Total this claim	\$97.15		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
9810	724	Bekki Canine	Gift & Memorial Fund	Grant Expenses	\$350.00	11/09/2022	Preparing for and facilitating two workshops. CLAWs artist.
				Total this claim	\$350.00		
9811	694	Blackstone Publishing	Operating	Audiobooks	\$221.69	11/09/2022	
				Total this claim	\$221.69		
9812	695	Blick Art Materials	Gift & Memorial Fund	Grant Expenses	\$234.77	11/09/2022	
				Total this claim	\$234.77		
9813	696	Bound to Stay Bound	Operating	Books	\$497.54	11/09/2022	Children's books
				Total this claim	\$497.54		
9795	673	Business Furniture	2019 Construction Fund	Equipment	\$3,050.93	10/24/2022	
				Total this claim	\$3,050.93		
9814	697	Center Point Large Print	Gift & Memorial Fund	Books	\$46.74	11/09/2022	Large Print books
				Total this claim	\$46.74		
9796	674	CenterPoint Energy	Operating	Gas service	\$53.85	10/24/2022	Gas service for 9/7/22-10/6/22
				Total this claim	\$53.85		
0	680	Chase Bank	Operating	Other Professional Services/Ban	\$33.44	10/17/2022	Account Analysis Settlement Charge
				Total this claim	\$33.44		
9797	679	Chase Cardmember Service	Operating	Other Professional Services/Ban	\$77.19	10/24/2022	for 9/17/22-10/16/22
			Gift & Memorial Fund	Craft supplies purchased by staff	\$87.23		
			Operating	Grant Expenses	\$467.42		
			Operating	Repair & Maintenance Building	\$496.17		
			Operating	Office Supplies	\$13.90		
			2019 Construction Fund	Equipment	\$234.33		
			Operating	Databases	\$47.08		
			Operating	Periodicals and Newspapers	\$80.00		
			Operating	Postage	\$260.09		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$125.00		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$238.68		
			Operating	Professional Meetings	\$48.15		
			Gift & Memorial Fund	Craft supplies purchased by staff	\$42.09		
				Total this claim	\$2,217.33		
9815	698	Cintas	Operating	Repair & Maintenance Building	\$800.92	11/09/2022	clean mats
				Total this claim	\$800.92		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
9816	699	Cintas # 366	Operating	Cleaning & Sanitation Supplies	\$288.76	11/09/2022	Defibrillator and first aid supplies
				Total this claim	\$288.76		
9817	728	CNA Surety Direct Bill	Operating	Insurance: Official Bonds	\$100.00	11/09/2022	Bond insurance from 1/1/23-12/31/23
				Total this claim	\$100.00		
9818	719	Dell	2020 Construction Fund	Computers	\$1,043.97	11/09/2022	
				Total this claim	\$1,043.97		
9819	700	DEMCO Inc	Operating	Office Supplies	\$2,203.17	11/09/2022	
				Total this claim	\$2,203.17		
9798	675	Dorothy Salvo	Gift & Memorial Fund	Craft supplies purchased by staff	\$100.00	10/24/2022	Speaker fee for Adult Program on 10/21/22
				Total this claim	\$100.00		
9820	729	Duke Energy	Operating	Electricity	\$14,605.28	11/09/2022	for 10/5/22-11/2/22
				Total this claim	\$14,605.28		
0	688	Fullstream	Operating	Other Professional Services/Ban	\$54.00	10/17/2022	Charges for credit card use in garage
				Total this claim	\$54.00		
9821	725	Gran-IT Consulting	Operating	Telephone and Internet	\$645.00	11/09/2022	Maintenance on server
				Total this claim	\$645.00		
9822	701	hibu Inc--West	Operating	Advertising & Public Notices	\$20.00	11/09/2022	Payment 9 of 12
				Total this claim	\$20.00		
9823	702	hoopla	Operating	Databases	\$861.03	11/09/2022	Digital resources for October 2022
				Total this claim	\$861.03		
9824	730	Indiana American Water Co Inc	Operating	Water and Waste Disposal Servi	\$293.03	11/09/2022	for 10/4/22-10/31/22
				Total this claim	\$293.03		
9825	703	Indiana Library Federation	Operating	Professional Meetings	\$240.00	11/09/2022	
			Operating	Dues and Membership	\$100.00		
				Total this claim	\$340.00		
9826	704	Ingram Library Services	Operating	Databases	\$350.00	11/09/2022	
			Operating	Books	\$6,483.80		
			Gift & Memorial Fund	Books	\$190.22		
				Total this claim	\$7,024.02		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
9827	726	Kathleen M. Rollick	Gift & Memorial Fund	Grant Expenses	\$250.15	11/09/2022	Preparing for and facilitating two workshops. CLAWs artist.
				Total this claim	\$250.15		
9828	705	Kettelhut Construction INC	2019 Construction Fund	Repair & Maintenance Building	\$14,248.00	11/09/2022	Purchase, assembly and installation of 12 chairs
				Total this claim	\$14,248.00		
9829	706	Light & Breuning Inc	Operating	Repair & Maintenance Garage	\$1,970.32	11/09/2022	Gate replacements
				Total this claim	\$1,970.32		
9830	727	Melissa Freed	Gift & Memorial Fund	Craft supplies purchased by staff	\$149.25	11/09/2022	Program supplies
				Total this claim	\$149.25		
0	731	Merchant Services	Operating	Other Professional Services/Ban	\$139.50	11/09/2022	credit card fees 10/1/22-10/31/22
				Total this claim	\$139.50		
9799	676	Metronet	Operating	Telephone and Internet	\$607.02	10/24/2022	for 10/8/22-11/7/22
				Total this claim	\$607.02		
9831	707	Midwest Tape	Operating	DVD	\$778.38	11/09/2022	
			Operating	Audiobooks	\$84.98		
				Total this claim	\$863.36		
9832	708	MJV Group Inc	Operating	Cleaning & Sanitation Supplies	\$1,165.30	11/09/2022	Janitor service for November 2022 and supplies
			Operating	Repair & Maintenance Building	\$1,655.00		
				Total this claim	\$2,820.30		
9833	709	Mulhaupt's Inc	Operating	Repair & Maintenance Building	\$736.00	11/09/2022	Rekeyed classrooms. Electrical boxes in garage. Rekey basement door.
			Operating	Repair & Maintenance Garage	\$292.50		
				Total this claim	\$1,028.50		
9834	710	Parker Technology LLC	Operating	Repair & Maintenance Garage	\$293.45	11/09/2022	Call Center support for Garage Parking System
				Total this claim	\$293.45		
0	669	Payroll	Operating	Library Director	\$3,488.27	10/19/2022	for payroll of 10/3-10/16/22
			Operating	Full-time Employees	\$15,102.88		
			Operating	Part-time Employees	\$9,644.01		
			Operating	Employer's Share-FICA & Medic	\$2,120.05		
			Operating	Unemployment Compensation	\$25.19		
				Total this claim	\$30,380.40		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	690	Payroll	Operating	Library Director	\$3,488.27	11/02/2022	for payroll of 10/17/22-10/30/22
			Operating	Full-time Employees	\$15,102.88		
			Operating	Part-time Employees	\$10,178.95		
			Operating	Employer's Share-FICA & Medic	\$2,160.93		
			Operating	Unemployment Compensation	\$23.71		
				Total this claim	<u>\$30,954.74</u>		
0	689	Principal Financial Group	Operating	Employer's Contribution Short-te	\$233.03	10/31/2022	Short-term disability for full-time employees
				Total this claim	<u>\$233.03</u>		
0	691	Public Employees Retirement Fu	Operating PERF	Employers Contribution-PERF Salary and Wages	\$2,082.21 \$557.72	11/04/2022	for payroll of 10/17/22-10/30/22
				Total this claim	<u>\$2,639.93</u>		
0	670	Public Employees Retirement Fu	Operating PERF	Employers Contribution-PERF Salary and Wages	\$2,082.21 \$557.72	10/21/2022	for payroll of 10/3/22-10/16/22
				Total this claim	<u>\$2,639.93</u>		
9835	711	Quality Plumbing and Heating of	Operating	Repair & Maintenance Building	\$542.33	11/09/2022	Work on VAV
				Total this claim	<u>\$542.33</u>		
9836	712	Quill Corp	Operating Operating	Office Supplies Cleaning & Sanitation Supplies	\$632.71 \$15.99	11/09/2022	
				Total this claim	<u>\$648.70</u>		
9837	713	Ricoh USA	Operating	Copier/Rental Equipment	\$194.52	11/09/2022	for 11/9/22-12/8/22
				Total this claim	<u>\$194.52</u>		
9838	714	Rowman & Littlefield Publish Gro	Operating	Books	\$222.52	11/09/2022	Standing Order of World Today books
				Total this claim	<u>\$222.52</u>		
9839	715	Second Flight Books	Operating	Books	\$35.00	11/09/2022	
				Total this claim	<u>\$35.00</u>		
9840	720	Tippecanoe County Historical As	Operating	Dues and Membership	\$100.00	11/09/2022	Renewal of Membership. Patron for one year
				Total this claim	<u>\$100.00</u>		
9841	716	T-Mobile	Operating	Telephone and Internet	\$19.39	11/09/2022	Hotspot service 9/21/22-10/20/22
				Total this claim	<u>\$19.39</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
9842	732	Unique Management	Operating	Other Professional Services/Ban	\$186.10	11/09/2022	Placements and notices for October 2022
				Total this claim	\$186.10		
0	687	United HealthCare	Operating United Healthcare	Employer's Contribution-Gp. Ins Salary and Wages	\$6,057.21 \$1,044.22	10/13/2022	Employee healthcare for October 2022
				Total this claim	\$7,101.43		
9843	717	Veridus Group Inc	2019 Construction Fund	Other Professional Services/Ban	\$6,133.76	11/09/2022	Design Development and Construction Documents
				Total this claim	\$6,133.76		
9800	677	Verizon Wireless	Operating	Telephone and Internet	\$40.01	10/24/2022	for 10/2/22-11/1/22
				Total this claim	\$40.01		
9801	678	W.C. Madden	Gift & Memorial Fund	Craft supplies purchased by staff	\$100.00	10/24/2022	Speaker's fee for Adult Program on October 21, 2022
				Total this claim	\$100.00		
9844	718	Wintek Corp	Operating	Repair & Maintenance Building	\$915.69	11/09/2022	Equipment rental for December 2022 and monthly Fiber Agreement
				Total this claim	\$915.69		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$142,886.48

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, November 9, 2022


Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 9th day of NOVEMBER, 2022.








SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for West Lafayette Public Library on 01/01/1998.

Receipt Summaries for 100 Operating

West Lafayette Public Library

Report Dates = 1/1/2022 to ~~10/31/2022~~ 10/31/2022

<i>Account</i>	<i>This Month</i>	<i>YTD</i>	<i>Last Year This Month</i>	<i>Last Year YTD</i>
305 FINES	\$1,605.49	\$1,605.49	\$2,075.90	\$2,075.90
308 COMMUNITY FOUNDATION INCOME	\$10,168.00	\$10,168.00		
310 COPIES/PRINTING	\$1,463.29	\$1,463.29	\$454.01	\$454.01
314 INTEREST	\$174.30	\$174.30	\$267.71	\$267.71
316 PROCTORING	\$825.00	\$825.00	\$110.00	\$110.00
318 PARKING	\$26,190.03	\$26,190.03	\$29,655.69	\$29,655.69
320 BAGS	\$222.00	\$222.00	\$81.10	\$81.10
322 PROPERTY TAXES	\$368,137.12	\$368,137.12	\$339,525.11	\$339,525.11
324 FINANCIAL TAXES	\$3,234.79	\$3,234.79	\$1,738.78	\$1,738.78
326 LICENSE EXCISE	\$13,041.61	\$13,041.61	\$13,050.19	\$13,050.19
328 STATE GRANTS	\$2,002.26	\$2,002.26		
333 LIT	\$190,513.30	\$190,513.30	\$302,286.70	\$302,286.70
345 OTHER - PLAC	\$105.00	\$105.00	\$142.37	\$142.37
365 CVET	\$107.01	\$107.01	\$99.32	\$99.32
370 REFUNDS	\$3,631.00	\$3,631.00	\$3,146.64	\$3,146.64
380 MISCELLANEOUS	\$1,225.28	\$1,225.28	\$1,160.06	\$1,160.06
560 DONATIONS	\$757.32	\$757.32	\$83.97	\$83.97
580 GRANTS	\$5,276.00	\$5,276.00	\$1,872.68	\$1,872.68
	<u>\$628,678.80</u>	<u>\$628,678.80</u>	<u>\$695,750.23</u>	<u>\$695,750.23</u>

Approved by the State Board Of Accounts for West Lafayette Public Library on 1/1/1998.

5. Treasurer's Report and claims: (see attached documents)

Approved with a motion by John Meyers, Member, and seconded by Martha Altschaeffl, Secretary

Aye votes:

Anastasia Krutulis, President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

John Meyers, Member

6. Old Business

a. Report from the Veridus Group (no report from krM or FA Willhelm)

Scott Senefeld, Veridus Group discussed Western Specialty

Contractors' contract (see attached documents). Noted that item 9 may be increased/decreased based on on-site determinations, at the time of work.

The Board approved the contract, with the stipulation that a note be added stating line item 9 is mistakenly referred to as line item 8 in the contract (to be initialed at signing).

Approved with a motion by John Meyers, Member, and seconded by Mark Pugh, Treasurer

Aye votes:

Anastasia Krutulis, President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

John Meyers, Member

b. Caretaker's Cottage MOU w/City of West Lafayette

Scott Senefeld to investigate progress with the City of West Lafayette and report back to the Board

c. Nick Schenkel retirement letter: (see attached document)

d. Garage repairs review: (see attached document)

- e. Additional construction-related work that needs approval:
QPH PMI contract 2023
Approved with a motion by John Meyers, Member, and seconded by
Mark Pugh, Treasurer
Aye votes:
Anastasia Krutulis, President
Martha Altschaeffl, Secretary
Mark Pugh, Treasurer
Shelley Lowenberg De-Boer, Member
John Meyers, Member

- f. Declaration of surplus items: N/A

7. New Business

- a. Review the Rules of the Library: N/A

8. Topics for future action and discussion:

The Board requested WL City MOU remain in Old Business on future agendas until resolved.

Review and gather input for new director job description

9. Comments from the public: N/A

10. Adjourn: The meeting was adjourned at 7:44 pm

