

West Lafayette Public Library Board of Trustees

Meeting Minutes

July 12, 2023

1. Quorum:

The meeting was called to order at 6:29 pm with the following in attendance

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

John Meyers, Member (attending remotely)

Jean Sullivan, West Lafayette Public Library Foundation Board

Scott Tracey, West Lafayette Public Library

Scott Senefeld, The Veridus Group (attending remotely)

Marra Honeywell, West Lafayette Public Library (see attached)

2. Board minutes (see attached):

The minutes were approved by a motion by Patricia Garrott, Vice President, and seconded by Mark Pugh, Treasurer

Aye votes:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

3. Treasurer's report and claims (see attached):

Scott Tracey, West Lafayette Public Library noted that the parking garage net income for the year, through May was \$11,968.97 and e-rate reimbursements for internet connectivity and network infrastructure were \$1,582.

The claims were approved with a motion by Shelley Lowenberg De-Boer, Member, and seconded by Patricia Garrott, Vice President.

Aye votes:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

4. President's report:

N/A

5. Library Report (see attached):

Scott Tracey, West Lafayette Public Library noted an additional United Healthcare payment in the amount of \$2,304.02 would be credited back to the Library, bank accounts, credit card, and other financial institutions. Library contacts were being updated due to the retirement of and rehiring of a new director, the Library is working with The State Board of Accounts to complete an audit of the years 2021-2022. The Board wanted to join Library management in thanking our public workers for their hard work.

6. Old Business:

a. Report from the Veridus Group (see attached):

i. Garage repairs and lighting:

Scott Senefeld, The Veridus Group reported that Huston Electric has completed lighting work in the garage. He also recommended two invoices (May and June) be paid and a change order is accepted.

The Board motioned to accept all as follows:

May invoice 112939:

Motion by Mark Pugh, Treasurer, and seconded by Martha Altschaeffl, Secretary

Aye votes:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

June Invoice 113612:

Motion by Mark Pugh, Treasurer, and seconded by Patricia Garrott, Vice President

Aye votes:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

Change order June 14, 2023:

Motion by Mark Pugh, Treasurer, and seconded by Patricia
Garrott, Vice President

Aye votes:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member

b. Caretaker's Cottage lease: tabled until August meeting

c. Thanking donors:

The Board is exploring procedures to be put in place.

7. New Business:

Scott Tracey, West Lafayette Public Library reported the Library would be hiring a new Public Services Manager, steps are being taken to prevent restrooms leaking to the basement, due to vandalism. In addition, the Board, with recommendations from staff, is considering moving the claims period to a calendar month.

8. Topics for future action and discussion:

N/A

9. Comments from the public:

Jean Sullivan, West Lafayette Public Library Foundation Board thanked the Board for a plaque recognizing her donations.

10. Adjourn:

The meeting was adjourned at 7:08 pm with a motion by Motion by Mark Pugh, Treasurer, and seconded by Patricia Garrott, Vice President

Aye votes:

Anastasia Krutulis, President

Patricia Garrott, Vice President

Martha Altschaeffl, Secretary

Mark Pugh, Treasurer

Shelley Lowenberg De-Boer, Member





West Lafayette Public Library Board of Trustees

Meeting Agenda for Wednesday, July 12, 2023 - 6:30 PM

208 West Columbia Street, West Lafayette, IN 47906 - Staff Meeting Room 225

Video conference link: <https://us02web.zoom.us/j/81771300774>

Phone: (309) 205-3325 - Meeting ID: 817 7130 0774

1. Quorum
2. Board minutes
3. Treasurer's report and claims
4. President's report
5. Library report
6. Old business
 - a. Report From the Veridus Group
 - i. Garage repairs and lighting
 - ii. Additional construction work and sunset of construction bond
 - b. Caretaker's Cottage lease
 - c. Thanking donors
7. New business
8. Topics for future action and discussion
9. Comments from the public
10. Adjourn

Register Of Claims
West Lafayette Public Library

Report Date: From 06/22/23 To 07/12/23

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
10213	415	Alan McPherson	Operating	Books	\$101.90	07/12/23	Author sold four books to us
				Total this claim	\$101.90		
10214	411	Amazon Capital Services Inc	Operating	Office Supplies/Program Supplie	\$12.61	07/12/23	
			Operating	Grant Expenses	\$1,586.08		
			Operating	DVD	\$29.86		
			Gift & Memorial Fund	Office Supplies/Program Supplie	\$85.96		
			Operating	Office Supplies/Program Supplie	\$74.11		
			Operating	Office Supplies/Program Supplie	\$333.26		
			Operating	Office Supplies/Program Supplie	\$25.96		
				Total this claim	\$2,147.84		
10215	412	Ashley Meyer	Operating	Traveling Expense	\$158.51	07/12/23	Travel to/from ALA: 242 miles @.655/mile
				Total this claim	\$158.51		
0	405	Automated Payroll Service	Operating	Other Professional Services/Ban	\$99.45	06/30/23	for payroll of 6/12/23-6/25/23
				Total this claim	\$99.45		
10216	416	Blackstone Publishing	Operating	Audiobooks	\$483.24	07/12/23	Audiobooks
				Total this claim	\$483.24		
0	408	BNY Mellon	2019 Construction Fund	Interfund Transfers	\$121,896.19	06/30/23	Transfer monies to cover shortfall in 2020 Construction fund
				Total this claim	\$121,896.19		
10217	456	ChamberCare Health Alliance	Operating	Employer's Contribution-Gp. Ins	\$100.00	07/12/23	Product dues for enrollment in healthcare system 6/1-9/30/23
				Total this claim	\$100.00		
10218	417	Cintas	Operating	Repair & Maintenance Building	\$921.08	07/12/23	clean mats
				Total this claim	\$921.08		
10219	418	Cintas # 366	Operating	Cleaning & Sanitation Supplies	\$583.64	07/12/23	Defibrillator and first aid supplies
				Total this claim	\$583.64		
10220	450	Conserv Inc	Operating	Repair & Maintenance Building	\$671.00	07/12/23	Reset/repair of VAV
				Total this claim	\$671.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
10221	419	DEMCO Inc	Operating	Office Supplies/Program Supplie	\$1,427.64	07/12/23	Office supplies
				Total this claim	\$1,427.64		
10222	420	Duke Energy	Operating	Electricity	\$5,028.53	07/12/23	for 6/9/23-7/3/23
				Total this claim	\$5,028.53		
0	414	First Merchants Bank (Lafayette	Transfer Fund	Interbank Transfers	\$234,800.00	06/29/23	Transfer to Bank NY Mellon for bond payment
				Total this claim	\$234,800.00		
0	413	First Merchants Bank (Lafayette	Transfer Fund	Interbank Transfers	\$210,000.00	06/29/23	Transfer to Bank NY Mellon for bond payment
				Total this claim	\$210,000.00		
10223	421	Gran-IT Consulting	Operating	Telephone and Internet	\$645.00	07/12/23	Maintenance on server, and consulting
				Total this claim	\$645.00		
10224	422	hibu Inc--West	Operating	Advertising & Public Notices	\$40.60	07/12/23	payment 4 of 12
				Total this claim	\$40.60		
10225	451	hoopla	Operating	Databases	\$1,131.41	07/12/23	Digital resources for June 2023
				Total this claim	\$1,131.41		
10226	423	Ike's Sewer Service	Operating	Repair & Maintenance Building	\$640.00	07/12/23	Backups in men's restroom and in women's restroom
				Total this claim	\$640.00		
10227	452	Indiana American Water Co Inc	Operating	Water and Waste Disposal Servi	\$342.92	07/12/23	for 6/2/23-7/3/23
				Total this claim	\$342.92		
10228	424	InfoUSA Marketing Inc	Operating	Advertising & Public Notices	\$444.05	07/12/23	Lafayette/West Lafayette Directory listing
				Total this claim	\$444.05		
10229	425	Ingram Library Services	Operating	Books	\$2,998.01	07/12/23	
			Operating	Books	\$476.65		
			Operating	Books	\$83.31		
				Total this claim	\$3,557.97		
10230	426	Kanopy Inc	Operating	Databases	\$113.00	07/12/23	Digital resources for June 2023
				Total this claim	\$113.00		
10231	427	Lafayette Flute Choir	Gift & Memorial Fund	Program Costs	\$100.00	07/12/23	Performance at WLPL Grand Opening
				Total this claim	\$100.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
10232	428	Light & Breuning Inc	Operating	Repair & Maintenance Garage	\$1,358.23	07/12/23	Replacement tickets, and exit gate power issue
				Total this claim	\$1,358.23		
10233	429	Marquis Handyman Service	Gift & Memorial Fund	Repair & Maintenance Building	\$635.00	07/12/23	Installation of waste receptacles and product dispensers and mailbox
				Total this claim	\$635.00		
0	457	Merchant Services	Operating	Other Professional Services/Ban	\$49.16	07/02/23	credit card fees 6/1/23-6/30/23
				Total this claim	\$49.16		
10234	430	Midwest Collaborative for Library	Operating	Dues and Membership	\$125.00	07/12/23	Annual Membership Fee 7/1/23-6/30/24
				Total this claim	\$125.00		
10235	431	Midwest Tape LLC	Operating	DVD	\$688.68	07/12/23	
				Total this claim	\$688.68		
10236	432	MJV Group Inc	Operating Operating	Repair & Maintenance Building Cleaning & Sanitation Supplies	\$1,737.75 \$796.90	07/12/23	Paper towels and janitor services for month
				Total this claim	\$2,534.65		
10237	433	Mulhaupt's Inc	Operating	Repair & Maintenance Building	\$56.55	07/12/23	Replacement keys and replacement of missing keys for a file cabinet.
				Total this claim	\$56.55		
10238	434	Noblesville Public Library	Operating	Audiobooks	\$12.59	07/12/23	CD lost by patron
				Total this claim	\$12.59		
10239	435	Parker Technology LLC	Operating	Repair & Maintenance Garage	\$622.14	07/12/23	Call Center support for Garage Parking System
				Total this claim	\$622.14		
0	460	Payroll	Operating Operating Operating Operating Operating	Library Director Full-time Employees Part-time Employees Employer's Share-FICA & Medic Unemployment Compensation	\$0.00 \$10,426.48 \$13,185.29 \$1,781.62 \$44.31	07/12/23	for payroll of 6/26/23-7/9/23
				Total this claim	\$25,437.70		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	406	Payroll	Operating	Full-time Employees	\$10,426.48	06/28/23	for payroll of 6/12/23-6/25/23
			Operating	Part-time Employees	\$12,877.83		
			Operating	Employer's Share-FICA & Medic	\$1,758.08		
			Operating	Unemployment Compensation	\$40.69		
				Total this claim	<u>\$25,103.08</u>		
0	449	Principal Financial Group	Operating	Employer's Contribution Short-te	\$198.03	06/29/23	Short-term disability for full-time employees
				Total this claim	<u>\$198.03</u>		
0	407	Public Employees Retirement Fu	Operating	Employers Contribution-PERF	\$1,167.76	07/01/23	for payroll of 6/12/23-6/25/23
			PERF	Salary and Wages	\$312.80		
				Total this claim	<u>\$1,480.56</u>		
10240	436	Quality Plumbing and Heating In	Operating	Repair & Maintenance Building	\$270.70	07/12/23	Reset of old VAVs, basement VAVs have bad controllers
				Total this claim	<u>\$270.70</u>		
10241	437	Quill Corp	Operating	Office Supplies/Program Supplie	\$219.29	07/12/23	
			Operating	Cleaning & Sanitation Supplies	\$436.43		
				Total this claim	<u>\$655.72</u>		
10242	438	Ricoh USA	Operating	Copier/Rental Equipment	\$194.52	07/12/23	for 7/9/23-8/8/23
				Total this claim	<u>\$194.52</u>		
10243	453	Ricoh USA (subscription)	Operating	Copier/Rental Equipment	\$580.05	07/12/23	Billing for copy allowance overages
				Total this claim	<u>\$580.05</u>		
10244	439	T-Mobile	Operating	Telephone and Internet	\$309.40	07/12/23	Hotspots for for 5/21/23-6/20/23
				Total this claim	<u>\$309.40</u>		
10245	454	Unique Management	Operating	Other Professional Services/Ban	\$148.10	07/12/23	Placements and Notices for June 2023
				Total this claim	<u>\$148.10</u>		
10246	458	Verizon Wireless	Operating	Telephone and Internet	\$40.01	07/12/23	for 6/2/23-7/1/23
				Total this claim	<u>\$40.01</u>		
10247	459	West Lafayette Public Library Fo	Gift & Memorial Fund	Other	\$973.15	07/12/23	June proceeds minus expenses plus overage from first 6 months of year.
				Total this claim	<u>\$973.15</u>		
10248	455	West Lafayette Wastewater Trea	Operating	Water and Waste Disposal Servi	\$333.12	07/12/23	for 2/28/23-4/28/23
				Total this claim	<u>\$333.12</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
10249	440	Wintek Corp	Operating	Telephone and Internet	\$778.80	07/12/23	Equipment rental for August 2023 and monthly Fiber Agreement.
Total this claim					\$778.80		

Total Amount of Claims \$648,018.91

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, July 12, 2023


 Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 12TH day of July, 2023.






SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for West Lafayette Public Library on 01/01/98.

Financial Report
West Lafayette Public Library

Report Dates = 06/01/23 to 06/30/23

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 Operating	\$139,455.30	\$101,579.83	\$714,458.46	\$453,147.52	\$656,576.06	\$81,572.90
105 LIRF	\$4,736.71	\$0.00	\$0.00	\$0.00	\$0.00	\$4,736.71
110 Petty Cash	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
190 Transfer Fund	(\$211,500.00)	\$444,800.00	\$1,123,295.93	\$444,800.00	\$1,334,795.93	\$0.00
803 Federal Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
804 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
806 State Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
807 County Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
808 PERF	\$0.00	\$887.10	\$6,666.33	\$663.30	\$6,979.13	\$312.80
809 FSA Health	(\$315.48)	\$0.00	\$0.00	\$0.00	\$0.00	(\$315.48)
810 United Healthcare	\$0.00	\$801.18	\$8,357.77	\$801.18	\$8,357.77	\$0.00
Subtotal	(\$67,548.47)	\$548,068.11	\$1,852,778.49	\$899,412.00	\$2,006,708.89	\$86,381.93
2. Special Revenue						
200 Gift & Memorial Fund	\$163,996.39	\$2,103.73	\$12,666.34	\$917.10	\$5,557.40	\$156,887.45
202 Rainy Day	\$137,060.25	\$0.00	\$0.00	\$0.00	\$0.00	\$137,060.25
203 Levy Excess	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 Community Foundation	\$24,843.19	\$0.00	\$0.00	\$0.00	(\$102.14)	\$24,741.05
227 Anna Akley Gift Fund	\$99,480.15	\$35,022.50	\$44,990.46	\$0.00	\$0.00	\$54,489.69
Subtotal	\$425,379.98	\$37,126.23	\$57,656.80	\$917.10	\$5,455.26	\$373,178.44
3. Debt Service						
302 BONY Operating and Reserve AKA Debt Service Fund	\$119,413.66	\$0.00	\$0.26	\$0.00	\$7,842.94	\$127,256.34
303 Debt Service Fund (formerly Bond Fund)	\$570,892.30	\$0.00	\$443,928.13	\$504,865.72	\$504,970.53	\$631,934.70
305 2020 Audit Overage Amount Account	\$79,910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,910.00
Subtotal	\$770,215.96	\$0.00	\$443,928.39	\$504,865.72	\$512,813.47	\$839,101.04
4. Capital Projects						
401 2019 Construction Fund	\$743,671.53	\$147,822.23	\$243,822.67	\$0.00	\$0.00	\$499,848.86
402 2020 Construction Fund	\$82,832.75	\$3,398.25	\$204,728.94	\$121,896.19	\$121,896.19	\$0.00
403 BONY Sinking Fund	\$63.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.00
404 BONY 2020 Bond Issue Expense Fund	\$160,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00
422 State Technology Grant Fund	\$2,295.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,295.00
Subtotal	\$988,862.28	\$151,220.48	\$448,551.61	\$121,896.19	\$121,896.19	\$662,206.86
5. Clearing						
800 PLAC	\$867.19	\$0.00	\$0.00	\$0.00	\$0.00	\$867.19
Subtotal	\$867.19	\$0.00	\$0.00	\$0.00	\$0.00	\$867.19
Grand Total	\$2,117,776.94	\$736,414.82	\$2,802,915.29	\$1,527,091.01	\$2,646,873.81	\$1,961,735.46

Total all banks = \$1,961,735.46

Appropriation Report for 100 Operating
West Lafayette Public Library

Report Date: From **6/1/2023** To **6/30/2023**

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>1. Personal Services</i>							
1.11 Library Director	\$95,235.00	\$0.00	\$95,235.00	\$629.48	\$40,744.74	\$54,490.26	57.2
1.12 Full-time Employees	\$418,450.00	\$0.00	\$418,450.00	\$21,798.39	\$192,926.04	\$225,523.96	53.9
1.16 Part-time Employees	\$255,000.00	\$0.00	\$255,000.00	\$22,189.69	\$130,774.29	\$124,225.71	48.7
1.2 Employer's Contribution Short-term Disability	\$1,134.00	\$0.00	\$1,134.00	\$198.03	\$1,188.18	(\$54.18)	-4.8
1.21 Employer's Share-FICA & Medicare	\$45,000.00	\$0.00	\$45,000.00	\$4,448.25	\$29,123.90	\$15,876.10	35.3
1.22 Unemployment Compensation	\$1,000.00	\$0.00	\$1,000.00	\$77.57	\$1,026.74	(\$26.74)	-2.7
1.23 Employers Contribution-PERF	\$38,000.00	\$0.00	\$38,000.00	\$3,311.80	\$24,887.29	\$13,112.71	34.5
1.24 Employer's Contribution-Gp. Insurance	\$42,000.00	\$0.00	\$42,000.00	\$6,692.94	\$37,379.11	\$4,620.89	11.0
Subtotal	\$895,819.00		\$895,819.00	\$59,346.15	\$458,050.29	\$437,768.71	48.9
<i>2. Supplies</i>							
2.1 Office Supplies/Program Supplies	\$10,000.00	\$0.00	\$10,000.00	\$1,072.12	\$8,768.70	\$1,231.30	12.3
2.21 Cleaning & Sanitation Supplies	\$6,000.00	\$0.00	\$6,000.00	\$1,324.62	\$5,668.30	\$331.70	5.5
2.23 Other Operating Supplies (Vending)	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.25 Archival	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$138.36	\$1,061.64	88.5
Subtotal	\$17,300.00		\$17,300.00	\$2,396.74	\$14,575.36	\$2,724.64	15.7
<i>3. Other Services and Charge</i>							
3.13 Legal Services	\$500.00	\$0.00	\$500.00	\$0.00	\$175.00	\$325.00	65.0
3.14 Other Professional Services/Bank Fees	\$15,000.00	\$0.00	\$15,000.00	\$862.20	\$9,122.12	\$5,877.88	39.2
3.145 Databases	\$24,500.00	\$0.00	\$24,500.00	\$1,212.61	\$12,019.16	\$12,480.84	50.9
3.146 eBooks	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	0.0
3.21 Telephone and Internet	\$30,000.00	\$0.00	\$30,000.00	\$3,113.70	\$20,635.72	\$9,364.28	31.2

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.22 Postage	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$596.45	\$603.55	50.3
3.23 Traveling Expense	\$1,000.00	\$0.00	\$1,000.00	\$11.00	\$688.80	\$311.20	31.1
3.24 Professional Meetings	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$390.00	\$610.00	61.0
3.25 Professional	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$95.00	\$4,905.00	98.1
3.26 Program Costs	\$10,000.00	\$0.00	\$10,000.00	\$630.97	\$6,491.93	\$3,508.07	35.1
3.27 Program Costs Grants	\$5,000.00	\$0.00	\$5,000.00	\$4,595.25	\$10,374.12	(\$5,374.12)	-107.5
3.31 Advertising & Public Notices	\$1,000.00	\$0.00	\$1,000.00	\$20.30	\$179.06	\$820.94	82.1
3.41 Insurance: Official Bonds	\$125.00	\$0.00	\$125.00	\$0.00	\$0.00	\$125.00	100.0
3.42 Other Insurance: Property and Liability	\$38,000.00	\$0.00	\$38,000.00	\$2,430.00	\$16,997.67	\$21,002.33	55.3
3.51 Gas service	\$5,000.00	\$0.00	\$5,000.00	\$56.46	\$2,236.57	\$2,763.43	55.3
3.52 Electricity	\$192,000.00	\$0.00	\$192,000.00	\$7,933.50	\$65,870.65	\$126,129.35	65.7
3.54 Water and Waste Disposal Services	\$8,000.00	\$0.00	\$8,000.00	\$330.79	\$3,469.90	\$4,530.10	56.6
3.61 Repair & Maintenance Building	\$65,000.00	\$0.00	\$65,000.00	\$5,846.32	\$41,869.57	\$23,130.43	35.6
3.62 Security System/Other	\$1,790.00	\$0.00	\$1,790.00	\$0.00	\$660.00	\$1,130.00	63.1
3.63 Repair & Maintenance Garage	\$25,000.00	\$0.00	\$25,000.00	\$1,734.05	\$5,434.25	\$19,565.75	78.3
3.72 Copier/Rental Equipment	\$3,500.00	\$0.00	\$3,500.00	\$194.52	\$1,890.29	\$1,609.71	46.0
3.9 Debt service/Leasing/Other	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
3.91 Dues and Membership	\$28,000.00	\$0.00	\$28,000.00	\$4,105.00	\$6,485.00	\$21,515.00	76.8
Subtotal	\$463,715.00		\$463,715.00	\$33,076.67	\$208,681.26	\$255,033.74	55.0

4. Capital Outlays

4.3 Equipment	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$218.35	\$15,781.65	98.6
4.4 Computers	\$500.00	\$0.00	\$500.00	\$0.00	\$26.96	\$473.04	94.6
4.5 Books	\$65,000.00	\$0.00	\$65,000.00	\$5,769.32	\$25,628.45	\$39,371.55	60.6
4.6 Periodicals and Newspapers	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$533.20	\$4,466.80	89.3
4.74 DVD	\$9,800.00	\$0.00	\$9,800.00	\$793.53	\$3,968.59	\$5,831.41	59.5
4.75 Audiobooks	\$5,200.00	\$0.00	\$5,200.00	\$197.42	\$2,651.00	\$2,549.00	49.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.76 Grant Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)	#Div/0!
Subtotal	<i>\$101,500.00</i>		\$101,500.00	\$6,760.27	\$33,151.55	\$68,348.45	67.3
Grand Total	\$1,478,334.00	\$0.00	\$1,478,334.00	\$101,579.83	\$714,458.46	\$763,875.54	51.7

Approved by the State Board Of Accounts for West Lafayette Public Library on 1/1/1998.



Library Report – June 2023

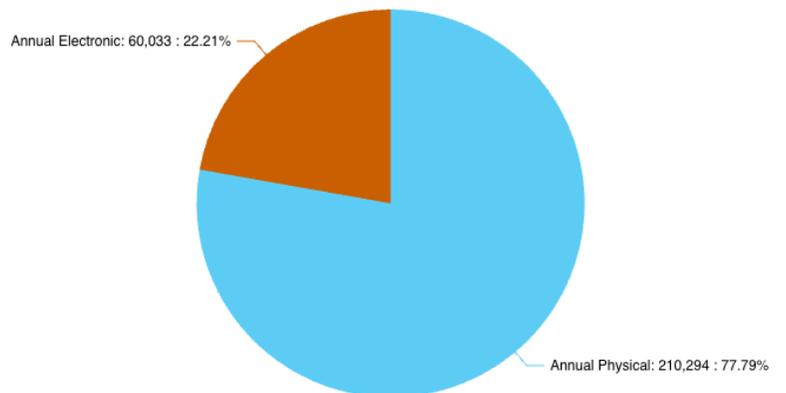
June visits 2023: 11,791

June visits 2022: 8,082

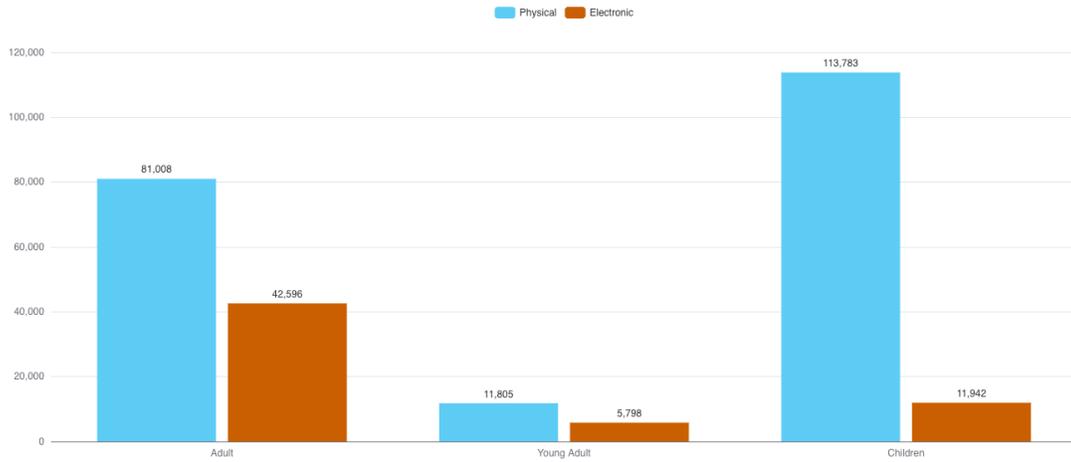
Total Circulation	All		
	All Age Groups	Current Year	Previous Year
Fiction	171,778	95,282	80.28
Non-Fiction	32,915	19,453	69.20
Other	3,661	1,757	108.37
Total	208,354	116,492	78.86

Physical and Electronic Circulation

- Physical
- Electronic



12 Month Physical vs Electronic Circulation by Age



CHILDREN



JULY 2023



SUN

MON

TUE

WED

THU

FRI

SAT

2 	3  Robot activity kits available	4  LIBRARY CLOSED	5 NO PROGRAMS THIS HOLIDAY WEEK	6	7	1/8  11:00 -12:00 July 8	
9	10	11 2:30 -3:30  Playing to Learn 1:00 	12	13  Totally Tubular crafts 2:00	14  Switch Gaming 2:00	15 11:00 -12:00  Read to the Dogs 1:00 	
16	17	18 2:30 -3:30  LEGO Build 2-3:30 	19 Indiana Jim and Python Pam 2:00 	20  Snake crafts 2:00	21	22 11:00 -12:00  LEGO Build 2-3:30 	
23	24	25 2:30 -3:30  Train Tuesday 1:00 - 5:00 	26	27	28  Switch Gaming 2:00	29  11:00 -12:00	
30 	31 	CLAIM FINAL PRIZES!					 More information waf.lib.in.us

TEENS

SUMMER PROGRAMS

****Programs may be changed or added. Check our page for updates.**



JUNE

- 03 - 2:30 - Craft & Game (new 7th graders only)
- 06 - 1:00 - Make a window cling
- 07 - 1:30 - Teen Tabletop RPG
- 13 - 1:00 - Escape Room
- 14 - 1:30 - Teen Tabletop RPG
- 20 - 1:00 - DIY water cannons (max 14)
- 21 - 1:30 - Teen Tabletop RPG
- 27 - 1:00 - Soundwave art
- 28 - 1:30 - Teen Tabletop RPG

JULY

- 05 - Take-home kit: Gallery of Good Causes
- 05 - 1:30 - Teen Tabletop RPG
- 11 - 1:00 - Learn YouTube with Shadooga
- 12 - 1:30 - Teen Tabletop RPG
- 16 - 2:00 - Writer's Workshop
- 18 - 1:00 - Paint the Panels
- 25 - 1:00 - Quiet Library



 @wplibrary

208 West Columbia Street • West Lafayette, IN 47906
(765) 743-2261 • westlafayettepubliclibrary.org



Unless noted, these events are open to teens entering 7th-12th grades only.

Our children's department has great programs for kids and pre-teens, and parents can find lots to enjoy in our adult events (and take a little bit of time to relax).

SPONSORS



SILVER D-PPER



GQT movies



ADULTS



JULY 2023



JULY

5th - 10:30AM - Watercolor Craft

Use watercolors and a vinyl stencil to make outline art.

6th - 6:00PM - Chocolate Bingo

Play bingo and win chocolate! Free to play.

10th - 6:30PM - WALLA Film Series: She Said

Watch the film and join for discussion (optional)

11th - 6:00PM - Watercolor Craft

Use watercolors and a vinyl stencil to make outline art.

16th - 2:00PM - Diamond Painting

Receive a small kit and then craft alongside others.

16th - 2:00PM - Writer's Workshop (teen/adult)

Author Bryan Furuness will teach how to remix old material into something new.

20th - 6:00PM - Cookie Decorating Workshop

Brianna Dillingham (The Cookie Cart) will lead this class. Free ticket required; pick up begins Sun 7/16. Max of 24 participants.

24th - 6:30PM - WALLA Film Series: Ace in the Hole

Watch the film and join for discussion (optional)

30th - 2:00PM - Books into Film Series: Marley & Me

Read along, if you like, or just watch the film!

AUGUST

6th - 2:00PM - Find Your Voice! Karaoke

Show off your unique voice in this karaoke event.

Adult summer reading prize winners will be announced.

You do not need to be present to win.



Western Specialty Contractors

2915 Tobey Drive
 Indianapolis, IN 46219
 Phone: (317) 377-6040
 Fax: (317) 377-6050

INVOICE

To: WEST LAFAYETTE PUBLIC LIBRARY
 208 WEST COLUMBIA STREET
 WEST LAFAYETTE, IN 47906

Invoice #: 112939
 Date: 05/31/23
 Application #: 3

Contract: 01723.1000 West Lafayette Public Library – Parking Garage Mainter

Invoice Due Date: 05/31/23
 Payment Terms: Due Upon Receipt

208 WEST COLUMBIA STREET
 WEST LAFAYETTE, INDIANA 47906

DUE UPON RECEIPT

Contract Item	Contract Amount	Previous Amount	Current Amount	Balance To Finish	Total Retainer
010 General Conditions Indy	10,400.00	0.00	5,200.00	5,200.00	520.00
020 Alternate Tremco Material Traffic Coating Remove And Replace	129,000.00	46,950.00	5,000.00	77,050.00	5,195.00
030 Top Deck Striping	2,525.00	0.00	0.00	2,525.00	0.00
040 Top Wall Coatings	7,300.00	0.00	0.00	7,300.00	0.00
050 Deck Joint Sealant	5,950.00	0.00	2,380.00	3,570.00	238.00
052 Traffic Membrane Joint Sealant	6,790.00	0.00	2,716.00	4,074.00	271.60
060 Perimeter Cove Joint Sealant	9,447.00	0.00	3,778.00	5,669.00	377.80
070 Concrete Column Base Sealants	1,500.00	0.00	0.00	1,500.00	0.00
080 Surface Repairs Up to 2 inches	81,000.00	0.00	0.00	81,000.00	0.00
100 Stairs Restoration Grind and paint	10,240.00	0.00	0.00	10,240.00	0.00
110 Stairwell Annual Cleaning and Decontamination	5,000.00	0.00	0.00	5,000.00	0.00
Totals:	269,152.00	46,950.00	19,074.00	203,128.00	6,602.40

Subtotal this Invoice 19,074.00
 Less Retainer this Invoice (1,907.40)
 Sales Tax 0.00
 Total Due this Invoice **17,166.60**



APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 112939

To Owner: WEST LAFAYETTE PUBLIC LIBRARY
208 WEST COLUMBIA STREET
WEST LAFAYETTE, IN 47906

Project: 01723.1000 West Lafayette Public Library
- Parking Garage Maintenance R

Application No. : 3

Period To: 5/27/2023

Distribution to :

Owner
 Architect
 Contractor

From Western Specialty Contractors
Contractor: 2915 Tobey Drive
Indianapolis, IN 46219

Via Architect:

Project Nos:

Contract Date:

Contract For:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$269,152.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$269,152.00
4. Total Completed and Stored To Date	\$66,024.00
5. Retainage:	
a. 10.00% of Completed Work	\$6,602.40
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$6,602.40
6. Total Earned Less Retainage	\$59,421.60
7. Less Previous Certificates For Payments	\$42,255.00
8. Current Payment Due	\$17,166.60
9. Balance To Finish, Plus Retainage	\$209,730.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Western Specialty Contractors

By: MLG Date: 5/5/23

State of: INDIANA
Subscribed and sworn to before me this 5th
Notary Public: Glynda M. Day
My Commission expires: 10-20-2027

County of: Marion
day of: May 2023
Glynda M. Day
Notary Public
SEAL
Marion County, State of Indiana
My Commission Expires October 20, 2027
Commission Number: NP0723097

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 17,166.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 3

Application Date : 05/31/23

To : 05/27/23

Architect's Project No. :

Invoice # : 112939

Contract : 01723.1000 West Lafayette Public Library – Parking Garage Maintenance R

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
010	General Conditions Indy	10,400.00	0.00	5,200.00	0.00	5,200.00	50.00%	5,200.00	520.00
020	Alternate Tremco Material Traffic Coating Remove And Replace	129,000.00	46,950.00	5,000.00	0.00	51,950.00	40.27%	77,050.00	5,195.00
030	Top Deck Striping	2,525.00	0.00	0.00	0.00	0.00	0.00%	2,525.00	0.00
040	Top Wall Coatings	7,300.00	0.00	0.00	0.00	0.00	0.00%	7,300.00	0.00
050	Deck Joint Sealant	5,950.00	0.00	2,380.00	0.00	2,380.00	40.00%	3,570.00	238.00
052	Traffic Membrane Joint Sealant	6,790.00	0.00	2,716.00	0.00	2,716.00	40.00%	4,074.00	271.60
060	Perimeter Cove Joint Sealant	9,447.00	0.00	3,778.00	0.00	3,778.00	39.99%	5,669.00	377.80
070	Concrete Column Base Sealants	1,500.00	0.00	0.00	0.00	0.00	0.00%	1,500.00	0.00
080	Surface Repairs Up to 2 inches	81,000.00	0.00	0.00	0.00	0.00	0.00%	81,000.00	0.00
100	Stairs Restoration Grind and paint	10,240.00	0.00	0.00	0.00	0.00	0.00%	10,240.00	0.00
110	Stairwell Annual Cleaning and Decontamination	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
Grand Totals		269,152.00	46,950.00	19,074.00	0.00	66,024.00	24.53%	203,128.00	6,602.40

AFFIDAVIT AND WAIVER OF LIEN

Final Partial Payment to Follow

State of Indiana, County of Marion, SS:

Mark Antoskiewicz being duly sworn states that he is the Branch Manager of Western Waterproofing Co., Inc. dba Western Specialty Contractors having contracted with West Lafayette Public Library to furnish certain materials and/or labor as follows: Repair Work for a project known as West Lafayette Public Library – Parking Garage Maintenance located in West Lafayette, Indiana and does hereby further state on behalf of the aforementioned contractor:

(PARTIAL WAIVER) that there is due from the Owner the sum of

Seventeen Thousand One Hundred Sixty-Six and 60/100 Dollars (\$17,166.60)

- receipt of which is hereby acknowledged; or
- The payment of which has been promised as the sole consideration of this Affidavit and Partial Waiver of Lien which is given solely with respect to said amount, and which waiver shall be effective only upon receipt of payment thereof by the undersigned:

(FINAL WAIVER) that the final balance due from the Owner is the sum of

Dollars (\$ 0.00)

- receipt of which is hereby acknowledged; or
- the payment of which has been promised as the sole consideration for this Affidavit and Final Waiver of Lien which shall become effective upon receipt of such payment.

THEREFORE, the undersigned waives and releases unto the Owner of said premises, any and all lien or claim whatsoever on the above-described property and improvements thereon on account of LABOR or material or both, furnished by the undersigned thereto, subject to limitations or conditions expressed herein, if any; and further certifies that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this affidavit and waiver.

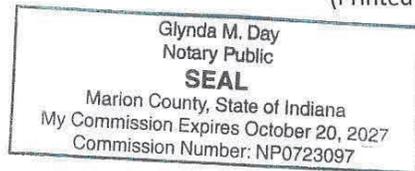
Western Waterproofing Co., Inc. dba Western Specialty Contractors
(Firm)

By *[Signature]* Branch Manager
(Authorized Representative) (Title)

WITNESS MY HAND AND NOTARY SEAL, this 7th day of June 2023

My Commission Expires: October 20th, 2027
Residing in Marion County
Comm# NP0723097

[Signature]
(Notary Public)
(Printed Name) Glynda M. Day





July 10, 2023

West Lafayette Public Library
208 Columbia St.
West Lafayette, IN 47906
Attn: Mr. Scott Tracey, Interim
Deputy Director

Re: West Lafayette Public Library – Parking Garage Maintenance
Western Specialty Contractors (WSC) Pay Application #2
Date: May 31, 2023

Dear Mr. Tracy

We have received Western Specialty Contractors’ Pay Application No. 2 in the amount of (\$19,074.00) for work completed and stored materials for progress billing of the Garage Maintenance Contract. Veridus has visited the site in the Contractor’s progression of the work through this date. Having found the level of completion, including removals of the surface and joints, to be well in accordance with the progress billing submitted, are providing our recommendation of payment of the invoice in the amount of **\$17,166.60**, which is the gross invoice less 10% Retainage per the contract agreement.

INV #	% Complete this Invoice	% Complete to Date	Total Invoice
Pay App-2	7.3%	24.53%	\$17,166.60

Recommendations:

1. We recommend approval / payment of Pay Application #2 for work completed in the amount of **\$17,166.60** which is the net amount due after retainage.
2. Partial Waiver of Lien is attached.

If there is additional information you need or if you have any questions or comments, please let me know. For your review and approval, the Pay Application has been attached with this recommendation.

Sincerely,

Scott G. Senefeld, Project
Executive
Veridus Group
C: 317-695-2394



APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 113612

To Owner: WEST LAFAYETTE PUBLIC LIBRARY
208 WEST COLUMBIA STREET
WEST LAFAYETTE, IN 47906

Project: 01723.1000 West Lafayette Public Library
- Parking Garage Maintenance R

Application No.: 4

Period To: 6/30/2023

Distribution to:

Owner

Architect

Contractor

From Contractor: Western Specialty Contractors
2915 Tobey Drive
Indianapolis, IN 46219

Via Architect:

Project Nos:

Contract Date:

Contract For:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$269,152.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$269,152.00
4. Total Completed and Stored To Date	\$93,588.00
5. Retainage:	
a. 10.00% of Completed Work	\$9,358.80
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$9,358.80
6. Total Earned Less Retainage	\$84,229.20
7. Less Previous Certificates For Payments	\$59,421.60
8. Current Payment Due	\$24,807.60
9. Balance To Finish, Plus Retainage	\$184,922.80

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Western Specialty Contractors

By: *Mark G.* Date: 7/6/23

State of: INDIANA
Subscribed and sworn to before me this 6th
Notary Public: *Glynda M. Day*
My Commission expires: 10-20-2027

County of: MARKION
day of July 2023

Glynda M. Day
Notary Public
SEAL

Marion County, State of Indiana
My Commission Expires October 20, 2027
Commission Number: NP0723097

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 24,807.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on th Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 4
 Application Date : 06/29/23
 To : 06/30/23
 Architect's Project No. :

Invoice # : 113612

Contract : 01723.1000 West Lafayette Public Library – Parking Garage Maintenance R

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
010	General Conditions Indy	10,400.00	5,200.00	1,040.00	0.00	6,240.00	60.00%	4,160.00	624.00
020	Alternate Tremco Material Traffic Coating Remove And Replace	129,000.00	51,950.00	0.00	0.00	51,950.00	40.27%	77,050.00	5,195.00
030	Top Deck Striping	2,525.00	0.00	0.00	0.00	0.00	0.00%	2,525.00	0.00
040	Top Wall Coatings	7,300.00	0.00	0.00	0.00	0.00	0.00%	7,300.00	0.00
050	Deck Joint Sealant	5,950.00	2,380.00	595.00	0.00	2,975.00	50.00%	2,975.00	297.50
052	Traffic Membrane Joint Sealant	6,790.00	2,716.00	679.00	0.00	3,395.00	50.00%	3,395.00	339.50
060	Perimeter Cove Joint Sealant	9,447.00	3,778.00	950.00	0.00	4,728.00	50.05%	4,719.00	472.80
070	Concrete Column Base Sealants	1,500.00	0.00	0.00	0.00	0.00	0.00%	1,500.00	0.00
080	Surface Repairs Up to 2 inches	81,000.00	0.00	24,300.00	0.00	24,300.00	30.00%	56,700.00	2,430.00
100	Stairs Restoration Grind and paint	10,240.00	0.00	0.00	0.00	0.00	0.00%	10,240.00	0.00
110	Stairwell Annual Cleaning and Decontamination	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
Grand Totals		269,152.00	66,024.00	27,564.00	0.00	93,588.00	34.77%	175,564.00	9,358.80



INVOICE

To : WEST LAFAYETTE PUBLIC LIBRARY
 208 WEST COLUMBIA STREET
 WEST LAFAYETTE, IN 47906

Invoice #: 113612
 Date: 06/29/23
 Application #: 4

Invoice Due Date: 06/29/23
 Payment Terms: Due Upon Receipt

Contract : 01723.1000 West Lafayette Public Library – Parking Garage Mainter

208 WEST COLUMBIA STREET
 WEST LAFAYETTE, INDIANA 47906

DUE UPON RECEIPT

Contract Item	Contract Amount	Previous Amount	Current Amount	Balance To Finish	Total Retainer
010 General Conditions Indy	10,400.00	5,200.00	1,040.00	4,160.00	624.00
020 Alternate Tremco Material Traffic Coating Remove And Replace	129,000.00	51,950.00	0.00	77,050.00	5,195.00
030 Top Deck Striping	2,525.00	0.00	0.00	2,525.00	0.00
040 Top Wall Coatings	7,300.00	0.00	0.00	7,300.00	0.00
050 Deck Joint Sealant	5,950.00	2,380.00	595.00	2,975.00	297.50
052 Traffic Membrane Joint Sealant	6,790.00	2,716.00	679.00	3,395.00	339.50
060 Perimeter Cove Joint Sealant	9,447.00	3,778.00	950.00	4,719.00	472.80
070 Concrete Column Base Sealants	1,500.00	0.00	0.00	1,500.00	0.00
080 Surface Repairs Up to 2 inches	81,000.00	0.00	24,300.00	56,700.00	2,430.00
100 Stairs Restoration Grind and paint	10,240.00	0.00	0.00	10,240.00	0.00
110 Stairwell Annual Cleaning and Decontamination	5,000.00	0.00	0.00	5,000.00	0.00
Totals:	269,152.00	66,024.00	27,564.00	175,564.00	9,358.80

Subtotal this Invoice 27,564.00
 Less Retainer this Invoice (2,756.40)
 Sales Tax 0.00
Total Due this Invoice 24,807.60

AFFIDAVIT AND WAIVER OF LIEN

Final Partial Payment to Follow

State of Indiana, County of Marion, SS:

Mark Antoskiewicz being duly sworn states that he is the Branch Manager of Western Waterproofing Co., Inc. dba Western Specialty Contractors having contracted with West Lafayette Public Library to furnish certain materials and/or labor as follows: Repair Work for a project known as West Lafayette Public Library – Parking Garage Maintenance located in West Lafayette, Indiana and does hereby further state on behalf of the aforementioned contractor:

(PARTIAL WAIVER) that there is due from the Owner the sum of

Twenty-Four Thousand Eight Hundred Seven and 60/100 Dollars (\$24,807.60)

- receipt of which is hereby acknowledged; or
- The payment of which has been promised as the sole consideration of this Affidavit and Partial Waiver of Lien which is given solely with respect to said amount, and which waiver shall be effective only upon receipt of payment thereof by the undersigned:

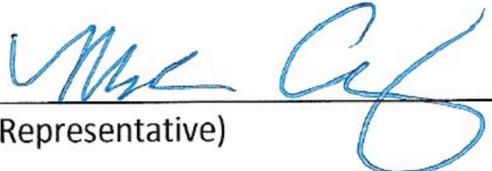
(FINAL WAIVER) that the final balance due from the Owner is the sum of

Dollars (\$ 0.00)

- receipt of which is hereby acknowledged; or
- the payment of which has been promised as the sole consideration for this Affidavit and Final Waiver of Lien which shall become effective upon receipt of such payment.

THEREFORE, the undersigned waives and releases unto the Owner of said premises, any and all lien or claim whatsoever on the above-described property and improvements thereon on account of LABOR or material or both, furnished by the undersigned thereto, subject to limitations or conditions expressed herein, if any; and further certifies that no other party has any claim or right to a lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this affidavit and waiver.

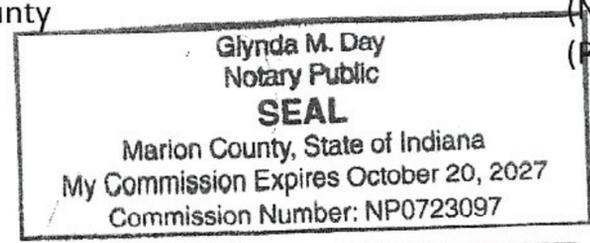
Western Waterproofing Co., Inc. dba Western Specialty Contractors
(Firm)

By  Branch Manager
(Authorized Representative) (Title)

WITNESS MY HAND AND NOTARY SEAL, this 6th day of July 2023

My Commission Expires: October 20th, 2027
Residing in Marion County
Comm# NP0723097


(Notary Public)
(Printed Name) Glynda M. Day





July 12, 2023

West Lafayette Public Library
208 Columbia St.
West Lafayette, IN 47906
Attn: Mr. Scott Tracey, Interim
Deputy Director

Re: West Lafayette Public Library – Parking Garage Maintenance
Western Specialty Contractors (WSC) Pay Application #3
Date: June 30, 2023

Dear Mr. Tracy

We have received Western Specialty Contractors’ Pay Application No. 3 in the amount of (\$27,564.00) for work completed and stored materials for progress billing of the Garage Maintenance Contract. Veridus has visited the site in the Contractor’s progression of the work through this date. Having found the level of completion in accordance with the progress billing submitted, are providing our recommendation of payment of the invoice in the amount of **\$24,807.60**, which is the gross invoice less 10% Retainage per the contract agreement.

INV #	% Complete this Invoice	% Complete to Date	Total Invoice
Pay App-3	10%	35%	\$24,807.60

Recommendations:

1. We recommend approval / payment of Pay Application #2 for work completed in the amount of **\$24,807.60** which is the net amount due after retainage.
2. Partial Waiver of Lien is attached.

If there is additional information you need or if you have any questions or comments, please let me know. For your review and approval, the Pay Application has been attached with this recommendation.

Sincerely,

Scott G. Senefeld
Veridus Group
C: 317-695-2394



PROJECT: West Lafayette Parking Garage Maintenance
CONTRACTOR: Western Specialty Contractors
DATE: 7.12.2023
ESTIMATE: Pay Application Tracking Log
PREPARED BY: Scott Senefeld

Contractor	Date	General Conditions	Alt - Tremco Material Remove and Replace	Top Deck Striping	Top Wall Coatings	Deck Joint Sealant	Traffic Membrane Joint Sealant	Perimeter Cove Joint Sealant	Concrete Column Baase Sealants	Surface Repairs up to 2 inches	Stairs Restoration grind and Paint	Stairwell Annual Cleaning & Decontamination	Totals	Retainage	Net Due This App
Pay Application - Contractor		\$10,400.00	\$129,000.00	\$2,525.00	\$7,300.00	\$5,950.00	\$6,790.00	\$9,447.00	\$1,500.00	\$81,000.00	\$10,240.00	\$5,000.00	\$269,152.00		
Pay Application - 1	4.30.23		\$46,950.00										\$46,950.00	\$4,695.00	\$42,255.00
Pay Application - 2													\$0.00	\$0.00	\$0.00
Pay Application - 3	5.31.23	\$5,200.00	\$5,000.00			\$2,380.00	\$2,716.00	\$3,778.00					\$19,074.00	\$1,907.40	\$17,166.60
Pay Application - 4	6.29.23	\$1,040.00				\$595.00	\$679.00	\$950.00		\$24,300.00			\$27,564.00	\$2,756.40	\$24,807.60
Pay Application - 5													\$0.00	\$0.00	\$0.00
Pay Application - 6													\$0.00	\$0.00	\$0.00
Pay Application - 7													\$0.00	\$0.00	\$0.00
Pay Application - 8													\$0.00	\$0.00	\$0.00
Pay Application - 9													\$0.00	\$0.00	\$0.00
Pay Application - 10													\$0.00	\$0.00	\$0.00
Totals		\$6,240.00	\$51,950.00	\$0.00		\$2,975.00	\$3,395.00	\$4,728.00	\$0.00	\$24,300.00	\$0.00	\$0.00	\$93,588.00	\$9,358.80	\$84,229.20
Remaining Balance		\$4,160.00	\$77,050.00	\$2,525.00		\$2,975.00	\$3,395.00	\$4,719.00	\$1,500.00	\$56,700.00	\$10,240.00	\$5,000.00	\$175,564.00		

INTERNAL CHANGE ORDER WITH EXPLANATION

Concrete
Restoration

Masonry
Restoration

Stadium
Restoration

Balcony
Restoration

Plaza
Restoration

EIFS
Restoration

Historic
Restoration

Wall Coating

Caulking &
Sealants

Deck Coating

Planter
Waterproofing

Below Grade

Stone
Cleaning &
Restoration

Tuckpointing

Epoxy
Flooring

Cementitious
Coating

Post Tendon
Repair

Barrier
Tendon
Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection

Scott Senefeld
The Veridus Group - MASTER
6280 N. Shadeland Ave. Ste A
Indianapolis, IN, 46220

June 14, 2023

WE (Western) HAVE PREPARED A PROPOSAL FOR: **Internal Change Order As Well As Add Change Order**

SCOPE OF WORK: We propose to furnish and install all necessary labor, materials, equipment, supervision, and insurance, as shown on the attached insurance addendum, to complete the following:

1. Extra Control Joint Sealant : 1840 LF Of Control Joint Sealant Minus The Base Bid

- We will remove approximately 1840 lineal feet of existing sealant, lightly grind the joint edges to remove loose residual sealant, and place a new two part urethane sealant. The sealant color will be as chosen from the manufacturer's standard color chart. Primers will be used as directed by the product manufacturer based on substrate type.

Base Bid Had:

- 5) Deck Joints – 425 LF (Base Bid for \$14.00)
- 6) Membrane Joints – 480 LF total of 905 LF in base bid (Base Bid For \$14.00)
- Add** 1840 for a total of \$17,388.00 Internal change order. **(Unit Price \$9.45)**

\$17,388.00

2. Extra Deck Coating Removal : 20,000 SF of Additional Removal, Bringing out the blade.

- Coating had some kind of epoxy coating under the coating. That took 3 more weeks of removal. Took more time and another method of removing the existing coating. It was an extra \$1.00 a foot for additional removal.

\$20,000.00

3. Replace 12 Stair Pans : Remove existing metal in the pans with concrete and caulk.

- Remove existing metal, concrete and caulk. Fabricate and install new metal pans, pour new concrete steps and install caulk along perimeter of steps. This will cover all the stairs that are rotten pans and replace them with new pans. The painting was in the base bid and will cover the new pans.

\$22,740.00

TOTAL: \$60,128.00

TOTAL BREAKDOWN OF INTERNAL CHANGE ORDER WITH PRICING

Concrete
Restoration

Original base bid.

Masonry
Restoration

Stadium
Restoration

(Line Item 8 Note): This pricing is an allowance. If there is less footage we will credit back to ownership)

9. Surface Repairs Up to 2 inches : 1000 SF Of Surface Partial Depth Repairs Up To 2 Inches Deep.

Balcony
Restoration

• The deteriorated concrete will be sound and marked for removal. The perimeter of the deteriorated areas will be saw cut and the deteriorated concrete chipped out with chipping hammers. These areas will then be formed and patched back with bag mix repair mortar. Any steel installation, if required by the engineer, will be performed under the steel replacement allowance. The configuration of the patch will match the existing as close as possible.

Plaza
Restoration

EIFS
Restoration

\$81,000.00

Historic
Restoration

Breakdown

Wall Coating

Caulking &
Sealants

- 1) BASE BID – 1000 SF @ \$81.00 a SF = \$81,000.00
- 2) We used only 300 SF of the allowance. 300 SF @ \$81.00 = - \$24,300.00

Deck Coating

- 3) Credit back of +\$56,700.00

Planter
Waterproofing

- 4) All the joints removed on the top deck - \$17,338.00

Below Grade

- 5) Extra work for coating removal \$1.00 a SF at 20,000 SF - \$20,000.00

Stone
Cleaning &
Restoration

- 6) Step removal, fabricated and install -\$22,740.00

Tuckpointing

- 7) Total change order \$60,128.00

Epoxy
Flooring

- 8) Minus the add credit from base bid \$56,700.00

Cementitious
Coating

- 9) Add that would only be a change order of \$3,428.00 total out of pocket.

Post Tendon
Repair

Barrier
Tendon
Repair

Expansion
Joint
Restoration

Carbon Fiber

Epoxy
Injection

GENERAL QUALIFICATIONS:

- Concrete Restoration
- Masonry Restoration
- Stadium Restoration
- Balcony Restoration
- Plaza Restoration
- EIFS Restoration
- Historic Restoration
- Wall Coating
- Caulking & Sealants
- Deck Coating
- Planter Waterproofing
- Below Grade
- Stone Cleaning & Restoration
- Tuckpointing
- Epoxy Flooring
- Cementitious Coating
- Post Tendon Repair
- Barrier Tendon Repair
- Expansion Joint Restoration
- Carbon Fiber
- Epoxy Injection

1. Normal working hours, Monday through Friday have been used for this proposal.
2. We have included one mobilization for the project. Additional mobilizations will result in additional charges.
3. A mock up will be performed and shall be approved by the customer in writing prior to beginning the work.
4. Written approval of color selections by the customer are required before any materials will be ordered and before scheduling of work.
5. Permits (are/are not) included for our portion of the work.
6. Barricades/sidewalk protection will be provided as described above.
7. If Owner supplied stages are utilized, rigging shall be inspected and approved according to local building code. Contractor shall not be responsible for maintenance and repair of said equipment.
8. Power lines in or near work areas shall be covered/protected by owner at no expense to contractor.
9. Western requires the disclosure of any existing 'micro-wave' communication panels or other telecommunication equipment, antennas, panels, etc. located in our potential work area.
10. This work will be performed by Western's own UNION CREWS.
11. Western shall not be held liable for the presence of fungi or bacteria as indicated on the attached Insurance Addendum.
12. Our proposal supports OSHA's 29 CFR 1926.1153 Respirable Crystalline Silica Standard.
13. Notwithstanding anything in this Agreement, Western shall be entitled to additional compensation and/or time extension for any delays, disruptions, impacts, suspensions, acceleration, out of sequence work, or any other increased costs or damages incurred as a result of any virus (including COVID 19 or other coronavirus), pandemic, epidemic or consequences flowing therefrom. In addition, Customer agrees to waive all consequential, actual or liquidated damages against Western arising out of any delay, disruptions or impacts to the Work resulting from the above events.

Acceptance: By signing this proposal, the Purchaser accepts as a binding contract all of its terms and conditions, including the General Conditions and the Special Conditions on this page and all Continuation Pages of this proposal. This Proposal shall expire automatically unless the above named purchaser shall have delivered a copy of this Proposal, duly signed by it, to Western on or before the 30th day from the date hereof. No modification by Purchaser to this Proposal, or to the General Conditions, shall become a part of the contract unless specifically agreed to in writing by Western, and shall automatically make this Proposal void and of no effect.

Date Accepted: _____

Indianapolis Branch Office

[Purchaser]

By: _____

Ryan Swanson

Title: _____

Project Manager

Manager: _____

GENERAL TERMS OF THE CONTRACT

1. CHANGES IN THE WORK. It is understood that the type of work called for in this Agreement may require changes as the work progresses. Contractor will perform changes in the work (including changes requested by Customer) only after consultation with the Customer, and execution of a written agreement covering the changes in the scope of the work including any changes in Contract Price and time for performance.

2. PAYMENT TERMS. Payment of the Contract Price, shall be made monthly upon receipt of an invoice for portion of the Work performed during that month. If any invoice remains unpaid to the 20th day following receipt by Customer, Customer agrees to pay Contractor interest at the rate of ten percent (10%) per annum from the due date until paid.

3. TAXES. Contractor's price includes applicable taxes imposed on the work or materials included in this contract, to the extent required by law to be collected by Contractor. Such taxes may be separately itemized on invoices.

4. SECURITY FOR PAYMENT. Customer understands that if Contractor is not paid it can assert a lien against the property. Contractor will issue waivers of its lien rights only to the extent it receives payment.

5. DELAYS AND CLAIMS.

A. Liability Only for Acts Within Contractor's Control. Contractor will be excused and will not be liable for any damages, whether direct, incidental or consequential, for any delay or failure in performance (including but not limited to delays due to strikes, fires, accidents, acts of God and delays in performance by Contractor's suppliers and carriers) except to the extent caused by, or within the direct control of Contractor.

B. Notice of Claims, When. Any claims by Customer against Contractor must be presented in writing with particulars to Contractor within twenty days after they arise; otherwise Contractor shall have no responsibility or liability for such claims.

6. INSURANCE AND INDEMNIFICATION.

A. Customer shall purchase and maintain property insurance on its property and liability insurance to cover the acts or omissions of its agents and employees at the Site.

B. Contractor maintains insurance as shown on the attached Insurance Addendum. A certificate showing coverage limits and Carriers will be issued to Customer prior to beginning work at the Site.

C. Contractor agrees to indemnify Customer from any loss, damage or expense which Customer suffers as a result of claims asserted against Customer by third parties (including Contractor's employees) which arise out of Contractor's work at the Site, to the extent caused by the negligent acts or omissions of Contractor or anyone for whom Contractor is responsible. Customer agrees to indemnify Contractor for any loss, damage or expense, which Contractor suffers as a result of claims asserted against Contractor by third parties (including Customer's employees) which arise out of Customer's activities at the Site, to the extent caused by the negligent acts or omissions of Customer or anyone for whom Customer is responsible.

7. LIMITED WARRANTY AND EXCLUSIVE REMEDIES.

A. Workmanship. For a period of one year from the date of substantial completion of Contractor's Work covered hereby, Contractor warrants that it will promptly repair or replace any improper or defective workmanship performed by Contractor under this contract; provided that Contractor has been paid for all work performed, and Contractor has received written notice from Customer of any such defective workmanship within 20 days after Customer first becomes aware thereof (provided such is within the aforesaid one-year period). Contractor will not pay for any inspections or repairs performed by others prior to receipt of notice and a reasonable opportunity to make repairs, if warranted.

B. Warranty on Materials. Contractor warrants that it will use only new materials unless specified otherwise in this Contract, and will deliver to Customer standard warranties as issued by the manufacturer of the materials, if available. Contractor shall have no obligation under any such manufacturer's warranty, and shall not be required to seek changes to terms of such standard warranties.

C. Disclaimer of Other Warranties. THE PROVISIONS IN PARAGRAPHS A AND B ARE THE EXCLUSIVE WARRANTIES PROVIDED TO CUSTOMER AND ARE EXPRESSLY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

D. Mold Exclusion. Contractor specifically excludes from any and all warranties connected with this Work any warranty against the growth, infestation or spread of mold, mildew, or other fungal, bacterial or biological substance however caused.

8. OBLIGATIONS OF CUSTOMER AT SITE OF WORK

A. Site Conditions. For work performed by Contractor at the site, Customer shall provide without charge to Contractor (i) sufficient and proper space for handling and storing the materials and equipment of Contractor;; (ii) sufficient power and water for the performance of the Work; (iii) removal of all obstructions to performing the Work as economically as possible.

B. Unanticipated Conditions. If Contractor encounters unanticipated conditions or structural features, not reasonably ascertainable upon such inspection or testing as was allowed by Customer, Contractor will so advise Customer, and the parties will work out a mutually acceptable adjustment to the Work, the Contract Price, and the time of completion prior to continuation of the work.

C. Asbestos, Lead, Mold and PCB. Contractor specifically excludes the abatement of any hazardous material, including but not limited to asbestos, lead, mold or polychlorinated biphenyl ("PCB"). Customer warrants that the Work will not expose Contractor's workers or any other persons to contact with or exposure to such substances. If Contractor encounters material reasonably believed to be asbestos, lead mold or PCB or other hazardous substance which has not been rendered harmless, Contractor shall immediately stop Work in the area affected and report the condition to the Customer. The Work in the affected area shall not thereafter be resumed except by written agreement of the Customer and Contractor. The Work in the affected area shall be resumed in the absence of such hazardous substance, or when it has been rendered harmless and so agreed in writing by the Customer and Contractor. All cost of testing for, removal of, or to render asbestos, lead, mold or PCB harmless, shall be born by Customer.

9. DEFAULT BY CUSTOMER. If Customer fails, or is unable for any reason, to make any payment when due, or prevents Contractor from completing its Work in a timely and uninterrupted manner, or fails to comply with any term, condition or provision of this Contract, Contractor may resort to any remedy available to it by this Contract, or by law.

10. REMEDIES OF CONTRACTOR. In case of any default by Customer, including but not limited to failure to make timely payment, Contractor may, after reasonable notice and opportunity to cure, which need not exceed seven (7) days; (a) suspend all work at the site (b) demand payment of the contract price, less a sum equal to Contractor's cost of any labor and materials not yet furnished or ordered, (c) remove its equipment and any unused material from the Premises, (d) terminate the contract and demand payments referred to in item (b) above and, (e) pursue such other or additional remedies as may be provided by law.

11. DISPUTE RESOLUTION. The parties shall attempt to resolve disputes between themselves, using more senior officials of their respective organizations if necessary, and prior to the institution of any legal action, they agree to meet with a mutually agreeable or, upon mutual application, court appointed mediator for a minimum of one five hour session. In any such dispute resolution, each party shall bear their own expenses. In the event of any legal action to enforce the terms of this Contract, the prevailing party shall be entitled to recover reasonable attorney's fees from the other.

12. HOURS OF WORK. Contractor is obligated to perform the Work only during its regular working hours and has no responsibility to work beyond such regular hours. All time beyond regular hours which is required by Customer shall be paid for by Customer in addition to the contract price, at applicable premium rates of pay.

13. ENTIRE AGREEMENT. This Contract constitutes the entire agreement between the parties. No representations, statements, correspondence or discussions between Contractor and Customer or Customer's Representative shall be a part of this Contract unless specifically referred to in this Contract.

14. MODIFICATION. No waiver, alteration or modification of the terms and conditions of this Contract shall be binding unless said waiver, alteration or modification be in writing and signed by a duly authorized representative of each party.

INSURANCE ADDENDUM WITH ADDITIONAL INSURED STATUS
Indicating Insurance Carried by
Indianapolis Branch Office (“Contractor”)
and incorporated into its Proposal Submitted to
The Veridus Group - MASTER (“Customer”)
Project: ***Zero Dollar Change Order***

Contractor maintains, and shall maintain, insurance coverage substantially as outlined below, throughout the life of the Project (shown above) which is the subject of the Proposal, Bid, Contract or Subcontract to which this Addendum is attached. Any contract or subcontract entered into is qualified to include this coverage, exclusive of any other insurance requirements.

WORKERS’ COMPENSATION coverage is maintained in all states where Contractor operates, including the state in which the project which is the subject of this proposal or bid is located. Employer’s Liability coverage is also included with limits up to \$1,000,000. Stop gap coverage is provided in monopolistic states: ND, OH, WA, WY.

Carrier: **The Travelers Indemnity Company of America / Travelers Property Casualty Company of America**

GENERAL LIABILITY coverage is written on the Travelers Commercial General Liability Policy Form CG T1 00 which includes the following:

Carrier: **Travelers Property Casualty Company of America**

<u>COVERAGES</u>		<u>POLICY LIMITS</u>
• Bodily Injury	General Aggregate ⊕	\$4,000,000
• Broad Form Property Damage	Products Completed Operations Aggregate	\$4,000,000
• Premises/Operations	Personal and Adv. Injury	\$2,000,000
• Products/Completed Operations	Each Occurrence	\$2,000,000
• Contractual Liability	Fire Damage (Any one fire)	\$500,000
• Medical Payments	Medical Exp. (Any one person)	\$10,000
• Fire Damage Legal Liability		
• Personal and Advertising Injury		
• Independent Contractor’s Liability		
• Coverage for Explosion, Collapse, and Underground		
• Separation of Insureds/Severability of Interest		

⊕ General Aggregate applies per project.

The General Liability Policy contains an exclusion for claims arising in whole or in part out of the presence of fungi or bacteria in a building or structure.

ADDITIONAL INSURED -- Contractor will provide additional insured coverage to the Customer named above The Veridus Group - MASTER using ISO Additional Insured Endorsement CG 20 10 04 13 or its equivalent, but only for vicarious liability for bodily injury and/or property damage caused by the negligent acts or omissions of Contractor, its employees and subcontractors, in connection with its ongoing operations at the project site.

AUTOMOBILE LIABILITY coverage is carried in all states consistent with or greater than statutory requirements.

Carrier: **Travelers Property Casualty Company of America**
Combined Single Limit: \$2,000,000

A 30 day notice of cancellation provision is included under our policies.

Coverage and limits will be certified through a standard form Certificate of Insurance issued to Customer or through a Memorandum of Insurance upon Execution of Contract.

The structures involved in this project do not contain any EIFS (Exterior Insulation and Finish System). Contractor’s insurance program is written on a nationwide basis for all its locations, and not on an individual project basis. Any requests for deviations from standard coverage must be requested in writing, prior to Contract execution. Contractor reserves the right to review any Consolidated or Controlled Insurance Program prior to agreeing to enroll, and to increase its price to cover additional insurance requests.



July 11, 2023

West Lafayette Public Library
208 Columbia St.
West Lafayette, IN 47906
Attn: Ms. Anastasi Krutulis, President
West Lafayette Public Library Board

Re: Change Order Recommendation, Western Specialty Contractors (6.14.23)

Dear Ms. Krutulis,

Western Specialty Contractors (WSC), in the performance of the work for Parking Garage Maintenance, have submitted the attached Internal Change Order with Explanation for consideration of the WLPL Board. This Change Order request predominantly provides for a reallocation of funds from the allowance to unforeseen conditions identified in the work. The allowance, as identified within the square footage sum of Item-8 of the Request for Proposal for Surface Repairs, exceeded the actual repairs identified for removal and replacement, which provides a Credit of (\$56,700.00) to the contract.

The unforeseen conditions, including additional joint sealant and additional labor for the proper removal of the deck surface, were identified by the Contractor and viewed on site by Veridus. These conditions, requiring additional labor and materials, having been offset by the credit above total an additional \$37,800.00 to be added to the contract. Having provided quantity pricing within Western Specialties Proposal, these additions were confirmed to be within the level of expectation for unit cost and were improved by a lesser unit cost for Deck and Membrane Joints.

The application of additional unforeseen costs, applied to the available credit, provides for a remaining credit to the contract of (\$19,312.00). This remaining balance is recommended herein to be applied toward addition scope of work for the replacement of (12) steps (stair pans) within the east stair. Having reviewed the site prior to the contract, Veridus, Nick Schenkel, and WSC concur that the conditions are such that replacement be recommended.

In summary of the Change Order we present the following:

Base Contract Value:	\$269,152.00
Credit:	
- Surface Repair unused; 700 sf @ \$81/sf = (Line-8 of Proposal)	(\$ 56,700.00)
Unforeseen Conditions:	
- Additional Joint Removal; 1,840 lf @ \$9.45/lf =	\$ 17,388.00
- Deck Removal due to epoxy; 20,000 sf @ \$1/sf=	\$ 20,000.00
Total add due to unforeseen conditions:	\$ 37,388.00
Net Total Deduct to Contract:	(\$19,312.00)
Recommended Change Order	
- Stair Pan replacement; 12 @ \$1,895 / ea =	\$ 22,740.00
Sub-Total Change Order Add to Contract:	\$ 3,428.00
Total Revised Contract:	\$ 272,580.00



Recommendations:

1. Veridus recommends approval of the Change Order to Western Specialty Contractor's contract for the replacement of (12) stair pans at the value presented within the Internal Change Order with Explanation document, dated 6.14.2023

Please contact me with any questions or comments you may have upon your review. If this Change Order meets with your approval, please execute a copy of WSC Change Order and forward to us for direction to the Contractor.

Sincerely,

A handwritten signature in black ink, appearing to read 'Scott G. Senefeld'. The signature is fluid and cursive, with a large initial 'S' and 'G'.

Scott G. Senefeld
Veridus Group
C: 317-695-2394